

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #825

DATE: August 17, 2010

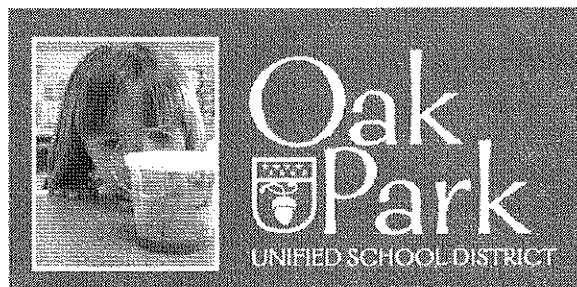
PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Mary Rees, President
Barbara Laifman, Vice President
Marie Panec, Clerk
Jan Iceland, Member
Cindy Vinson, Member
Briana Mackey, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Cliff Moore, Consultant
Jane Mintz, Director, Educational Technology
Cathy Skiba, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, September 21, 2010

Closed Session 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT

AGENDA – REGULAR BOARD MEETING #825

August 17, 2010

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT:

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron, Cliff Moore and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Remarks from Board Members
2. Remarks from Student Board Representative
3. Remarks from Superintendent
4. Report from Facilities Planning Committee
5. Presentation of Diploma to Marc Bruckel

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

1. **Progress Report on Measure R Summer Maintenance and Repair Projects**
2. **Update on 2010-2011 Budget**

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. **Approve Minutes of Regular Board Meeting June 8, 2010, Special Closed Session and Board Meeting June 18, 2010, Special Closed Session and Board Meeting June 29, 10, Special Closed Session and Board Meeting July 30, 2010**
- b. **Public Employee/Employment Changes 01CL1357-01CL1396 & 01CE04939-01CE04973** 3
- c. **Approve Purchase Orders – June 1 – July 31, 2010** 5
Board Policy 3300 requires Board approval of Purchase Orders
- d. **Approve Overnight Trip for Oak Park High School Girls Volleyball Team – August 28-29, 2010** 15
Board Policy 6153 requires Board approval for student overnight trips
- e. **Approve Overnight Trip for Oak Park High School Girls Volleyball Team – September 10-11, 2010** 16
Board Policy 6153 requires Board approval for student overnight trips
- f. **Approve Overnight Trip for Oak Park High School Girls Volleyball Team - October 21-24, 2010** 17
Board Policy 6153 requires Board approval for student overnight trips
- g. **Approve Quarterly Report on Williams Uniform Complaints – July 2010** 18
Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions
- h. **Approve Resolution #10-25 – Establishing the GANN Appropriation Limit for Fiscal Year 2010-2011** 20
Constitutional requirement for Board approval establishing appropriations limit

ACTION

2. BUSINESS SERVICES

- a. **Approve Revised Facility Use Fees** 23
Board Policy 1330 authorizes the Board to set Facility Use Fees
- b. **Approve Rejection of Bid #10-17R, Window Repair and Replacement at Oak Hills Elementary School** 25
Board Policy 3312 requires Board approval for contract for services
- c. **Approve Ratification of Bid #10-19R, Exterior Painting and Repairs at Oak Hills Elementary School** 29
Board Policy 3312 requires Board approval for contract for services
- d. **Approve Ratification of Bid #10-20R, Exterior Painting and Repairs at Red Oak Elementary School** 33
Board Policy 3312 requires Board approval for contract for services
- e. **Approve Unaudited Actual Revenues and Expenditures for Fiscal Year 2009-2010** 39
Education Codes 42127 and 42103 require Board approval of the budget process

3. BOARD

- a. **Approve Proposed Board Meeting Schedule for the 2010-2011 School Year** 41
Board approval required for meeting schedule
- b. **Approve Grand Jury Report Response** 43
Board approval required for Response to Grand Jury Report

- c. **Approve 2010-2011 Moral Imperatives, Goals and Action Plans** 45
Board approval for 2010-2011 Moral Imperatives, Goals and Action Plans

4. **BOARD POLICIES**

- a. **Approve Amendment to Board Policy 5127 – Graduation Ceremonies and Activities – Second Reading** 47
Policy revised to add new section on student conduct at graduation ceremony and to reflect new law (AB 1463) which allows graduation students who are in active military service to wear their military dress uniforms to graduation ceremonies.
- b. **Approve Amendment to Board Policy 5131 – Conduct – Second Reading** 51
Policy is updated to reflect new court decision which held that a district may discipline a student for off-campus conduct that is brought to the attention of school officials when the conduct causes, or is likely to cause, a “substantial disruption” of school activities which is more than embarrassment or personality conflicts typical in schools.
- c. **Approve Amendment to Board Policy 5131.7 – Weapons and Dangerous Instruments – Second Reading** 59
Mandated policy is updated to reflect new law (AB 1390) which requires the principal or designee to notify law enforcement when a student possesses a firearm or explosive, or sells or furnishes a firearm, at school.
- d. **Approve Amendment to Board Policy 5145.11 – Questioning and Apprehension – Second Reading** 63
Policy updated to reflect new court decision which held that it was unconstitutional for law enforcement officials to interview a student on school grounds regarding allegations of child abuse without a warrant, court order, exigent circumstances, or parent/guardian consent. Policy contains new language directing the principal or designee to request that law enforcement certify that appropriate legal authority for the interview exists and that the principal maintain a record of student interviews.
- e. **Approve Amendment to Board Policy 5145.3 – Nondiscrimination/Harassment – Second Reading** 67
Policy revised to include prohibited bases of discrimination and to specify that a student may need to be provided with accommodations to protect him/her from threatened or actual harassing or discriminatory behavior.
- f. **Approve Amendment to Board Policy 6142.7 – Physical Education and Activity – Second Reading** 73
Policy retitled and revised to incorporate opportunities for physical activity outside of the regular physical education curriculum. Policy also adds Board approval of courses that qualify for P.E. credit and establishes expectation that 50 percent of P.E. class time will be spent in moderate to vigorous physical activity.

VII. **INFORMATION ITEMS**

VIII. **OPEN DISCUSSION**

IX. **ADJOURNMENT:**

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION**

6-8-10

#821

CALL TO ORDER/MEETING PLACE

The Board of Education President, Ms. Mary Rees, called the regular meeting to order at 4:06 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Mary Rees, President, Ms. Barbara Laifman, Vice President, Ms. Marie Panec, Clerk, Ms. Jan Iceland, Member and Ms. Cindy Vinson, Member

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 4:07 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mary Rees, reconvened the regular meeting to order at 6:00 p.m. in the Oak Park High School, Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Mary Rees, President, Ms. Barbara Laifman, Vice President, Ms. Marie Panec, Clerk, Ms. Jan Iceland, Member, and Ms. Cindy Vinson, Member

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Mr. Cliff Moore, Assistant Superintendent, Human Resources, Ms. Jane Mintz, Director, Educational Technology, and Ms. Linda Sheridan, Executive Assistant.

STAFF ABSENT

Ms. Cathy Skiba, Director, Pupil Services

FLAG SALUTE

Jane Mintz led the Pledge of Allegiance to the Flag

REPORT ON CLOSED SESSION

During Closed Session held this evening the Board took no action.

ADOPTION OF AGENDA

On motion of Barbara Laifman, seconded by Jan Iceland, the Board of Education adopted the agenda except to move Item B1 after Action Item C.3.a. Motion carried 5-0.

PUBLIC COMMENTS

None

REPORT FROM BOARD MEMBERS

Board Member Cindy Vinson thanked the Measure C6 and R Citizen's Oversight Committee for their work on the Annual Report to the Board and their community service throughout the year on this committee. Board Member Barbara Laifman reported she attended the Open Houses at Brookside and Oak Hills Elementary Schools and Medea Creek Middle School. Board Member Marie Panec reported

she attended the Brookside Elementary School Distinguished School Award Ceremony in Anaheim. The Open Houses were great. Ms. Panec reported she attended the Facilities Committee general meeting and morning meetings. She attended the Medea Creek Band concert and commented that the band teacher is doing a fabulous job. Board Member Jan Iceland reported the Finance Committee has met a couple of times and the Board will be reviewing their assumptions later in the meeting. She attended the CSBA Delegate Assembly where the budget was the big topic. Board Member Mary Rees offered good luck to Marie Panec in her bid for 24th Assembly bid in today's election. She attended the Oak Park High School choir concert and is interested to see where some of these students will be in a few years. Ms. Rees indicated we will be honoring one of the District's many volunteers tonight but we have so many who help throughout the school year in so many capacities and we thank them all.

REPORT FROM SUPERINTENDENT

Dr. Knight reported the language labs at the High School with computers to support the FLAP grant have been ordered. Thank you to Jane Mintz who worked with Jerry Block to get this in place. These computers will also support other languages beside Chinese and we are also working on hiring a Chinese teacher to work with the middle and elementary students.

Facilities Planning Committee – Tom Wulf reported on the ongoing work of the Facilities Planning Committee.

Conejo Future Foundation – Youth Congress

Calvin Fong and Max Bronstein, students at Oak Park High School, reported on the Youth Congress activities. This year the Youth Congress visited local institutions to see how things come together within the community. They visited the Lost Hills Sheriffs Station, Los Robles Hospital, Acorn Newspaper, Conejo Recreation and Parks Department and Community Concerns. They are now planning next year's activities.

Presentation of Partner In Education Award

Board President Mary Rees and Superintendent Tony Knight presented Keyla Treitman with the first Partner in Education Award.

C.1. CONSENT AGENDA

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the Consent Agenda. Motion carried 5-0.

- a. Approve Minutes of Regular Board Meeting May 18, 2010
- b. Public Employee/Employment Changes 01CL1326-01CL1332 & 01CE04850–01CE04878
- c. Approve Purchase Orders – May 1 – May 31, 2010
- d. Approve Acceptance of Donations
- e. Approve Out of State Travel for Certificated Employees to Attend Columbia Reading and Writing Project Conference in New York City – June-29-July 3, 2010, August 9-13 and August 16-20, 2010
- f. Approve Second Period Attendance Report
- g. Approve Summer School Teacher Assignment Report
- h. Approve Overnight Trip for Oak Park High School Cheer Squad – July 22-25, 2010
- i. Approve Out of State Travel for Certificated Employees to Attend the Student Press Initiative Summer Institute at Teachers College, Columbia University in New York City – July 12-15, 2010 – Funded by Federal Grant – Title IIA
- j. Approve Expulsion of Student in Disciplinary Case #02-09/10

ACTION

2. BUSINESS SERVICES

a. Receive and Accept Annual Report of the Oak Park Citizen's Bond Oversight Committee
Mike McReynolds, member of the Citizens Oversight Committee, presented the Oak Park Citizen's Bond Oversight Committee with the Report of the Measure R and C6 Findings for 2009.

On motion of Jan Iceland, seconded by Barbara Laifman, the Board of Education accepted the Oak Park Citizen's Bond Oversight Committee Annual Report. Motion carried 5-0.

b. Approve Award of Measure R Bid #10-05R, HVAC Installation at Oak Park High School Gymnasium

On motion of Jan Iceland, seconded by Cindy Vinson, the Board of Education tabled this item until the next meeting to await DSA approval. Motion carried 5-0.

c. Approve Award of Measure R Bid #10-06R, HVAC Installation at Medea Creek Middle School Gymnasium

On motion of Jan Iceland, seconded by Cindy Vinson, the Board of Education tabled this item until the next meeting to await DSA approval. Motion carried 5-0.

d. Ratify Award of Bid #10-08R, Replacement Relocatable Classrooms at Oak Park High School

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education ratified the Award of Bid #10-08R, Replacement Relocatable Classrooms at Oak Park High School. Motion carried 5-0.

e. Approve Change Order #1 and #2 to Agreement for Purchase of Replacement Relocatable Classrooms at Oak Park High School

On motion of Jan Iceland, seconded by Cindy Vinson, the Board of Education approved Change Order #1 and #2 to Agreement for Purchase of Replacement Relocatable Classrooms at Oak Park High School. Motion carried 5-0.

f. Approve Resolution #10-19, Notice of Modernization Projects Exemption from California Environmental Quality Act Requirements – Brookside Elementary School and Oak Park High School Modernization Projects

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved Resolution #10-19, Notice of Modernization Projects Exemption from California Environmental Quality Act Requirements – Brookside Elementary School and Oak Park High School Modernization Projects. Motion carried 5-0.

g. Approve Oak Park Unified School District Education Technology Plan 2010-2013

On motion of Jan Iceland, seconded by Marie Panec, the Board of Education approved the Oak Park Unified School District Education Technology Plan 2010-2013. Motion carried 5-0.

h. Approve Contract for Oak Park Neighborhood for Learning Program with Ventura County Children and Families First Commission

On motion of Jan Iceland, seconded by Cindy Vinson, the Board of Education approved the Contract for Oak Park Neighborhood for Learning Program with Ventura County Children and Families First Commission. Motion carried 5-0.

i. Approve Facility Use by Religious Organization – Chabad of the Conejo Valley

Jeri Fox and Lenore Lewis addressed the Board regarding their opposition to the expansion of parking spaces permit, desire for the district to look into increasing fees charged for use of the facility and concern for added expense to the district for required signage.

The Board of Education received three Public Statement Cards opposed to approval of the Facility Use by Religious Organization.

On motion of Jan Iceland, seconded by Cindy Vinson, the Board of Education did not approved the Facility Use by Religious Organization – Chabad of the Conejo Valley. Motion did not carry. 0-Yes – 5 No.

On motion of Jan Iceland, seconded by Cindy Vinson, the Board of Education tabled this item for more information. Motion carried 5-0.

3. HUMAN RESOURCES

a. Receive the Oak Park Classified Association Proposal for 2010-11 Negotiations and Approve the District's Initial Response for Collective Bargaining Negotiations with the Oak Park Classified Association

Public Hearing Opened at 7:25 p.m.

No public comments

Public Hearing Closed at 7:26 p.m.

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved the District's Initial Reponse for Collective Bargaining Negotiations with Oak Park Classified Association. Motion carried 5-0.

Budget Study Session

Martin Klauss reviewed information received from School Services of California regarding the Governor's May Revise and how it will affect the Oak Park Unified School District. He also shared the suggestions from the Finance Committee for cuts from the budget totaling \$2.3 million. The Board has decided to hold another Budget Study Session in June after further negotiations sessions with employee unions.

4. BOARD

a. Approve CSBA Membership and Education Legal Alliance Membership

On motion of Jan Iceland, seconded by Cindy Vinson, the Board of Education approved CSBA Membership and Education Legal Alliance Membership. Motion carried 4 Yes: Iceland, Panec, Laifman, Vinson; 1 No: Rees

b. Approve 2010-11 Moral Imperatives and Goals

On motion of Jan Iceland, seconded by Marie Panec, the Board of Education tabled discussion. Motion carried 5-0.

5. BOARD POLICIES

a. Approve Amendment to Board Policy 3320 – Claims and Actions against the District – Second Reading

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the amendment to Board Policy 3320 – Claims and Actions Against the District. Motion carried 5-0.

b. Approve Amendment to Board Policy 3515.2 – Disruptions – Second Reading

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the amendment to Board Policy 3515.2 – Disruptions. Motion carried 5-0.

c. Approve Amendment to Board Policy 4030 – Nondiscrimination in Employment – Second Reading

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the amendment to Board Policy 4030 – Nondiscrimination in Employment. Motion carried 5-0.

d. Approve Amendment to Board Policy 4157, 4257, 4357 – Employee Safety – Second Reading

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the amendment to Board Policy 4157, 4257, 4357 – Employee Safety. Motion carried 5-0.

e. Approve Amendment to Board Policy 5127 – Graduation Ceremonies and Activities – First Reading

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the amendment of Board Policy 5127 – Graduation Ceremonies and Activities – First Reading. Motion carried 5-0.

f. Approve Amendment to Board Policy 5131 – Conduct – First Reading

On motion of Cindy Vinson, seconded by Jan Iceland, the Board of Education approved the amendment of Board Policy 5131 – Conduct – First Reading. Motion carried 5-0.

g. Approve Amendment to Board Policy 5131.7 – Weapons and Dangerous Instruments – First Reading

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education approved the amendment of Board Policy 5131.7 – Weapons and Dangerous Instructions – First Reading. Motion carried 5-0.

h. Approve Amendment to Board Policy 5145.11 – Questioning and Apprehension – First Reading

On motion of Cindy Vinson, seconded by Jan Iceland, the Board of Education approved the amendment of Board Policy 5145.11 – Questioning and Apprehension – First Reading. Motion carried 4-0-1 Absent.

i. Approve Amendment to Board Policy 5145.3 – Nondiscrimination/Harassment – First Reading

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education tabled this item. Motion carried 4-0-1 Absent.

j. Approve Amendment to Board Policy 6142.7 – Physical Education and Activity – First Reading

On motion of Jan Iceland, seconded by Cindy Vinson, the Board of Education approved the amendment of Board Policy 6142.7 – Physical Education and Activity – First Reading. Motion carried 4-0-1 Absent.

VII. INFORMATION ITEMS

VIII. OPEN DISCUSSION

The Board agreed to conduct another Budget Study Session on June 18, 2010 at 2:15 p.m. and hold a Special Board Meeting to approve the Budget on June 29, 2010 at 10:00 a.m. Both meetings will be held in G-9 if the room is available.

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at 9:22 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

MINUTES OF SPECIAL CLOSED SESSION AND BOARD MEETING 6-18-10 #822
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Ms. Mary Rees, called the special board meeting to order at 2:16 p.m. at Oak Park High School, Presentation Room, G9, 899 N. Kanan Road, Oak Park, CA.

BOARD PRESENT

Ms. Mary Rees, President, Ms. Barbara Laifman, Vice President, Ms. Marie Panec, Clerk, Ms. Jan Iceland, Member, and Ms. Cindy Vinson, Member.

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 2:17 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mary Rees, reconvened the special meeting to order at 3:58 p.m. at Oak Park High School, Presentation Room, G9, 899 N. Kanan Road, Oak Park, CA.

BOARD PRESENT

Ms. Mary Rees, President, Ms. Barbara Laifman, Vice President, Ms. Marie Panec, Clerk, Ms. Jan Iceland, Member, and Ms. Cindy Vinson, Member.

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Cliff Moore, Assistant Superintendent, Human Resources, Dr. Leslie Heilbron and Ms. Linda Sheridan, Executive Assistant.

STAFF ABSENT

Mr. Martin Klauss, Assistant Superintendent, Business Services

FLAG SALUTE

Dr. Tony Knight led the Pledge of Allegiance to the Flag

REPORT ON CLOSED SESSION

Dr. Knight reported the Board took no action in Closed Session.

Report from Facility Committee on Summer Projects

Keith Henderson and Dennis Kuykendall presented Board with a list of projects that are scheduled for the summer.

1. Approve Revised Facility Use Fees

On motion of Jan Iceland, seconded by Cindy Vinson, the Board of Education approved tabling this item to get more data until the June 29 special meeting. Motion carried 5-0.

2. Approve Use of the Facilities by a Religious Organization - Chabad of the Conejo Valley

John Newton, Rabbi Shlomo and Rabbi Bryski spoke in favor of this item. Lenore Lewis, John Dreshene and Jay Fernandez spoke against this item. Also received two Public Statement Cards, one neutral and one con.

On motion of Marie Panec, seconded by Barbara Laifman, the Board of Education approved tabling this item to get more information. Motion carried 5-0.

On motion of Jan Iceland, seconded by Barbara Laifman, the Board of Education approved the current contract for Use of the Facilities by a Religious Organization – Chabad of the Conejo Valley on a month to month basis until the new contract can be approved at a future meeting. Motion carried 5-0.

3. Approve Amendment #1 to Agreement with Barnhart-Balfour Beatty, Inc. for Program/Construction Management Services

On motion of Marie Panec, seconded by Barbara Laifman, the Board of Education approved Amendment #1 to Agreement with Barnhart-Balfour Beatty, Inc. for Program/Construction Management Services. Motion carried 4-0-1 Absent.

4. Approve Award of Measure R Bid #10-05R, HVAC Installation at Oak Park High School Gymnasium

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education approved authorizing the Superintendent to Award a contract of Measure R Bid #10-05R, HVAC Installation of Oak Park High School Gymnasium to the lowest responsive and responsible bidder, as soon as project approval is granted by DSA. Motion carried 4-0-1 Absent.

5. Approve Award of Measure R Bid #10-06R, HVAC Installation at Medea Creek Middle School Gymnasium

On motion of Jan Iceland, seconded by Barbara Laifman, the Board of Education approved authorizing the Superintendent to award a contract for Measure R Bid #10-06R, HVAC Installation at Medea Creek Middle School Gymnasium to the lowest responsive and responsible bidder, as soon as project approval is granted by DSA. Motion carried 4-0-1 Absent.

6. Approve Award of Measure R Bid #10-12R, Roof Repair and Replacement at Oak Park High School Gymnasium

On motion of Marie Panec, seconded by Barbara Laifman, the Board of Education approved the Award of Measure R Bid #10-12R, Roof Repair and Replacement at Oak Park High School Gymnasium to Channel Islands Roofing, Inc., base bid only, in the amount of \$248,805.00, as the lowest responsive and responsible bidder for this work. Motion carried 4-0-1 Absent.

7. Approve Award of Measure R Bid #10-16R, Parking Lot Repair and Replacement at Oak View High School

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education approved the Award of Measure R Bid #10-16R, Parking Lot Repair and Replacement at Oak View High School to BC Rincon Construction, Inc., Base Bid and Alternate #1 through #7, in the total amount of \$224,850.00, as lowest responsive and responsible bidder for this work. Motion carried 4-0-1 Absent.

8. Approve Notice of Completion – Measure R Bid #10-15R, Roof Repair and Replacement at District Office

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education approved the Notice of Completion for Measure R Bid #10-15R, Roof Repair and Replacement at District Office, contracted with Channel Islands Roofing, Inc. Motion carried 4-1-0 Absent.

9. Approve Public Employee/Employment Changes 01CL1333-01CL1356 and 01CE04879-01CE04937

On motion of Jan Iceland, seconded by Barbara Laifman, the Board of Education approved Public Employee/Employment Changes 01CL1333-01CL1356 and 01CE04879-01CE04937. Motion carried 4-0-1 Absent.

10. Approve Resolution #10-20 – In Support of the “California Jobs Budget”

This item died for lack of second.

11. Approve Resolution #10-21 – In Support of Robles-Wong v. California, Litigation Challenging the State’s School Finance System

On motion of Jan Iceland, seconded by Barbara Laifman, the Board of Education approved Resolution #10-21 – In Support of Robles-Wong v. California, Litigation Challenging the State’s School Finance System. Motion carried 4-0-1 Absent.

12. Approve the Renewal of the Superintendent’s Contract

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education tabled this item for more information. Motion carried 4-0-1 Absent.

13. Approve Overnight Trip for Oak Park High School Cross Country Training Camp – August 13-18, 2010

On motion of Jan Iceland, seconded by Barbara Laifman, the Board of Education approved the overnight trip for Oak Park High School Cross Country Training Camp – August 13-18, 2010. Motion carried 4-0-1 Absent.

INFORMATION/DISCUSSION

Budget Study Session
Schedule Board Retreat

There being no further business before this Board, the meeting is declared adjourned at 5:20 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

MINUTES OF SPECIAL CLOSED SESSION AND BOARD MEETING 6-29-10 #823
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Ms. Mary Rees, called the special board meeting to order at 10:04 a.m. at Oak Park High School, Presentation Room, G9, 899 N. Kanan Road, Oak Park, CA.

BOARD PRESENT

Ms. Mary Rees, President, Ms. Barbara Laifman, Vice President, Ms. Marie Panec, Clerk, Ms. Jan Iceland, Member, and Ms. Cindy Vinson, Member.

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 10:05 a.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mary Rees, reconvened the special meeting to order at 11:05 a.m. at Oak Park High School, Presentation Room, G9, 899 N. Kanan Road, Oak Park, CA.

BOARD PRESENT

Ms. Mary Rees, President, Ms. Barbara Laifman, Vice President, Ms. Marie Panec, Clerk, Ms. Jan Iceland, Member, and Ms. Cindy Vinson, Member.

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Mr. Cliff Moore, Assistant Superintendent, Human Resources, Dr. Leslie Heilbron and Ms. Linda Sheridan, Executive Assistant.

FLAG SALUTE

Dr. Tony Knight led the Pledge of Allegiance to the Flag

REPORT ON CLOSED SESSION

Dr. Knight reported the Board took no action in Closed Session.

1. Approve Award of Measure R Bid #10-17R, Exterior Repairs and Painting at Oak Hills Elementary School

On motion of Jan Iceland, seconded by Cindy Vinson, the Board of Education approved authorizing the Superintendent to award a contract for Measure R Bid #10-17R, Exterior Repairs and Painting at Oak Hills Elementary School. Motion carried 5-0.

2. Approve Award of Measure R Bid #10-20R, Exterior Repairs and Painting at Red Oak Elementary School

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education approved authorizing the Superintendent to award a contract for Measure R Bid #10-20R, Exterior Repairs and Painting at Red Oak Elementary School. Motion carried 5-0.

3. Approve Resolution #10-20 – In Support of the “California Jobs Budget”

On motion of Cindy Vinson, seconded by Jan Iceland, the Board of Education approved supporting Julia Brownley's efforts in the Assembly to pass a California state budget that allows for full-funding for education with Proposition 98 guarantee as a minimum. Motion carried. 5-0.

4. Approve Consolidated Program Application Part I – 2010-2011

On motion of Marie Panec, seconded by Barbara Laifman, the Board of Education approved the Consolidated Program Application Part I – 2010-2011. Motion carried 5-0.

5. Approve Superintendent Contract

On motion of Cindy Vinson, seconded by Jan Iceland, the Board of Education approved the Superintendent's Contract as negotiated. Motion carried 5-0.

6. Public Hearing and Approve Adoption of 2010-11 Budget

Public Hearing opened at 11:30 a.m.

No public comments

Public Hearing closed at 11:31 a.m.

On motion of Barbara Laifman, seconded by Cindy Vinson, the Board of Education approved adoption of the 2010-2011 Budget. Motion carried 5-0.

7. Approve Resolution #10-23 – Reducing or Discontinuing Particular Kinds of Service for Classified Employees

On motion of Marie Panec, seconded by Jan Iceland, the Board of Education approved Resolution #10-23 – Reducing or Discontinuing Particular Kinds of Service for Classified Employees. Motion carried 5-0.

On motion of Jan Iceland, seconded by Marie Panec, the Board of Education approved changing "reducing three 3.75 hour Instructional Assistant I (Elementary Math Aide) positions" to "reducing six 3.75 hour Instructional Assistant I (Elementary Math Aide) positions". Motion carried 5-0.

The Board does not feel the services or employees affected by the reduction are not needed or valued employees of the district, but budget constraints have led the Board to make these hard choices.

8. Approve Resolution #10-22–Implementing Administrative Reduction of Work Days

On motion of Jan Iceland, seconded by Cindy Vinson, the Board of Education approved Resolution #10-22–Implementing Administrative Reduction of Work Days and/or Compensation. Motion carried 5-0.

9. Approve Resolution #10-24 – Classified Management and Confidential Reduction of Work Days and/or Compensation

On motion of Cindy Vinson, seconded by Jan Iceland, the Board of Education approved Resolution #10-24 – Classified Management and Confidential Reduction of Work Days and/or Compensation. Motion carried 5-0.

INFORMATION/DISCUSSION

Ms. Panec would like to recommend that the Board recognize the student who was erroneously prevented from walking at graduation from Oak Park High School at the August 17, 2010 Board Meeting by having a special presentation of his diploma by the Board at that meeting. The Board agreed to this special presentation. A phone call and a letter will be sent to his family inviting them to attend.

Dr. Knight asked the Board for their advice about the Leadership Retreat utilizing Title IIA funds to hold their Retreat offsite for two days. Dr. Knight has written two grants to offset the cost and there are Title IIA funds available for professional development for the administrators. After vigorous debate, the Board felt the administrators are taking deeper cuts than most employees and with four new administrators it

would be a positive, bonding experience, as well as the professional development aspect of the retreat. If anyone had concerns they could address them to the Board. While it was not unanimous, the Board supports the administrative retreat.

The Board will check their calendars and report back to President Rees on whether July 30 or August 6 at 2:00 p.m. at the District Office would be the best date for the Board Retreat.

There being no further business before this Board, the meeting is declared adjourned at 12:22 p.m.

Date	President of the Board
------	------------------------

Date	Clerk or Secretary of the Board
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CALL TO ORDER/MEETING PLACE

The Board of Education President, Ms. Mary Rees, called the special board meeting to order at 10:07 a.m. at Oak Park Unified School District Office, 5801 E. Conifer Street, Conference Room, Oak Park, CA.

BOARD PRESENT

Ms. Mary Rees, President, Ms. Barbara Laifman, Vice President, Ms. Marie Panec, Clerk, Ms. Jan Iceland, Member, and Ms. Cindy Vinson, Member.

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 10:08 a.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mary Rees, reconvened the special meeting to order at 11:16 a.m. at Oak Park High School, Presentation Room, G9, 899 N. Kanan Road, Oak Park, CA.

BOARD PRESENT

Ms. Mary Rees, President, Ms. Barbara Laifman, Vice President, Ms. Marie Panec, Clerk, Ms. Jan Iceland, Member, and Ms. Cindy Vinson, Member.

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Cliff Moore, Consultant, and Ms. Linda Sheridan, Executive Assistant.

FLAG SALUTE

Mary Rees led the Pledge of Allegiance to the Flag

REPORT ON CLOSED SESSION

Dr. Knight reported the Board took no action in Closed Session.

Facilities Update

Dr. Knight provided the Board with an update of summer projects throughout the District.

1. Approve Certificated Personnel Action as Recommended by Superintendent

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved the Certificated Personnel Action as Recommended by Superintendent. Motion carried 5-0.

2. Board Retreat – 2010-2011 Moral Goals and Imperatives

The Board reviewed and revised the Moral Goals and Imperatives.

There being no further business before this Board, the meeting is declared adjourned at 1:35 p.m.

Date _____ President of the Board

Date _____ Clerk or Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: AUGUST 17, 2010

**SUBJECT: 1. PROGRESS REPORT ON MEASURE R SUMMER MAINTENANCE
AND REPAIR PROJECTS**

INFORMATION

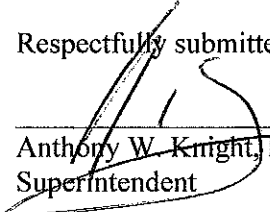
ISSUE: Shall the Board progress report on Measure R summer maintenance and repair projects?

BACKGROUND: In January 2010, the Board authorized a number of Measure R projects to be completed over the course of the 2010 summer. At this evening's meeting, the District's construction management firm, Barnhart-Balfour Beatty, along with District staff, will provide a progress report on all of the authorized summer projects.

RECOMMENDATION: None – information only.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 17, 2010
SUBJECT: C.1.c. APPROVE OF PURCHASE ORDERS – JUNE 1 – JULY 31, 2010

CONSENT

ISSUE: Shall the Board approve the attached purchase orders issued June 1, 2010 through July 31, 2010?

BACKGROUND: Attached is the Purchase Order Report listing all purchase orders issued during the reporting period. All purchase orders have been approved by an administrator as a necessary expense and are budgeted for and within the budget authorization of the account.

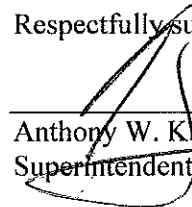
ALTERNATIVES:

1. Approve the attached Purchase Order Report as submitted.
2. Do not approve the Purchase Order Report.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Includes 06/01/2010 - 07/31/2010

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B10-00221		Settlement	Pupil Services/Special Ed.	010	41,820.00
B11-00001	Orb Technologies	Agreement Open PO	Medea Creek Middle School	010	2,000.00
B11-00002	AARDVARK CLAY & SUPPLIES	Art/Don/mat & supp	Oak Park High School	010	2,000.00
B11-00003	Dick Blick	Art/Don/mat & supp	Oak Park High School	010	2,000.00
B11-00004	Buddy's All Stars	Ftball/rnt lse rpr	Oak Park High School	010	5,300.00
B11-00005	Conejo Hardwoods	Woodshop/Don/mat & supp	Oak Park High School	010	7,500.00
B11-00006	COSTCO WHOLESALE	Admin/mat & supp	Oak Park High School	010	2,000.00
B11-00007	Dan Amihud dba Dan's Piano Service	Piano/rnt lse rpr	Oak Park High School	010	550.00
B11-00008	Decor Color and Design	Woodshop/Don/mat & supp	Oak Park High School	010	250.00
B11-00009	Graphaids	Art/Don/mat & supp	Oak Park High School	010	1,000.00
B11-00010	Herff Jones	Grad/mat & supp	Oak Park High School	010	5,000.00
B11-00011	Koolco Mechanical	Athletics/rnt lse rpr	Oak Park High School	010	1,500.00
B11-00012	Office Depot Customer Service Center	Office & Classroom/mat & supp	Oak Park High School	010	9,000.00
B11-00013	Pitney Bowes	Mail/rnt lse rpr	Oak Park High School	010	1,500.00
B11-00014	PRECISION BUSINESS MACHINES	Copiers/rnt lse repr	Oak Park High School	010	400.00
B11-00015	Precision Data Products	Scantrons, etc/mat & supp	Oak Park High School	010	2,000.00
B11-00016	School Speciality	Art/Don/mat & supp	Oak Park High School	010	5,000.00
B11-00017	Robert Selman	Radios/rnt lse repr	Oak Park High School	010	300.00
B11-00018	Top Quality Printing	Printing/non instruct supp	Oak Park High School	010	3,000.00
B11-00019	21ST CENTURY TONER CARTRIDGES dba: IMAGING PROD.SPEC.INC.	Toner Cartridges/mat & supp	Oak Park High School	010	2,200.00
B11-00020	Document Systems	Copier/mat & supp	Oak Park High School	010	750.00
B11-00021	RISO, INC.	Open purchase order for Riso	Brookside School	010	2,000.00
B11-00022	Document Systems	maintenance agreement - open purchase	Brookside School	010	3,300.00
B11-00023	Document Systems	color copies and staples	Brookside School	010	300.00
B11-00024	Gregary Gam dba Gam Graphics	open purchase order - printing	Brookside School	010	500.00
B11-00025	Apperson Print Management	Open P.O. for Scantrons	Medea Creek Middle School	010	1,000.00
B11-00026	NICK RAIL MUSIC	Open P.O. for Instrument Repairs	Medea Creek Middle School	010	1,500.00
B11-00027	Moore Medical Corp.	Health supplies	Brookside School	010	500.00
B11-00028	Office Depot Customer Service Center	office supplies	Brookside School	010	2,000.00
B11-00029	Compuwave Inc.	toner/ink	Brookside School	010	500.00
B11-00030	UNITED STATES POSTAL SERVICE	postal supplies	Brookside School	010	300.00
B11-00031	Southwest School Supply	school supplies	Brookside School	010	3,500.00
B11-00032	Document Systems	Open PO for Ricoh Copy Supplies	Medea Creek Middle School	010	500.00
B11-00033	Pitney Bowes	Open PO for postage	Medea Creek Middle School	010	1,000.00
B11-00034	Office Xpress	Office Supplies	Medea Creek Middle School	010	3,000.00
B11-00035	Southwest School Supply	Open PO for Office supplies	Medea Creek Middle School	010	1,000.00
B11-00036	Town & Country Printing	Open PO for printing, envelops, letterhead	Medea Creek Middle School	010	1,000.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE

Includes 06/01/2010 - 07/31/2010

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B11-00037	Scott Electric	overhead light bulbs	Brookside School	010	200.00
B11-00038	RISO, INC.	Open PO for toner and other Riso supplies	Medea Creek Middle School	010	500.00
B11-00039	COSTCO WHOLESALE	Open PO for various materials	Medea Creek Middle School	010	500.00
B11-00040		Settlement - 5/14/2010 - 6/17/2011	Pupil Services/Special Ed.	010	10,000.00
B11-00041	Office Depot	misc school supplies	Oak Hills Elementary School	010	1,000.00
B11-00042	Customer Service Center Southwest School Supply	misc school supplies	Oak Hills Elementary School	010	5,000.00
B11-00043	RISO, INC.	maintenance agreement for RISO	Oak Hills Elementary School	010	1,200.00
B11-00044	House Sanitary Supply	Custodial/mat & supp	Oak Park High School	010	12,000.00
B11-00045	Rayvern Lighting Supply Co.Inc	Lighting & overhd projector bulbs/mat & supp	Oak Park High School	010	3,500.00
B11-00046	Tri-Valley Supply	Custodial/rnt lse rpr	Oak Park High School	010	300.00
B11-00047	Rayvern Lighting Supply Co.Inc	open purchase order not to exceed \$500	Brookside School	010	500.00
B11-00048	Do-It Center	Blanket PO for custodial supplies	Brookside School	010	250.00
B11-00049	House Sanitary Supply	open purchase order - custodial supplies	Brookside School	010	3,500.00
B11-00050	House Sanitary Supply	Custodial supplies for the whole school	Medea Creek Middle School	010	2,000.00
B11-00051	Office Depot	Open PO for office supplies	Medea Creek Middle School	010	5,000.00
B11-00052	Customer Service Center Rayvern Lighting Supply Co.Inc	Open PO for lighting fixtures	Medea Creek Middle School	010	500.00
B11-00053	At & T CALNET2	telephone services	Brookside School	010	2,600.00
B11-00054	Agoura Lock Technologies, Inc.	keys/locks	Brookside School	010	50.00
B11-00055	Tri-Valley Supply	misc custodial supplies	Oak Hills Elementary School	010	250.00
B11-00056	House Sanitary Supply	misc custodial supplies	Oak Hills Elementary School	010	3,000.00
B11-00057	Do-It Center	misc custodial supplies	Oak Hills Elementary School	010	250.00
B11-00058	Time Warner Cable	Open PO for 2010-2011 for WAN Connections services	Business Administration	010	40,000.00
B11-00059	Rydell Automotive Group	2010-11 PO for SUV's Maintenance & Repairs	Business Administration	010	500.00
B11-00060	Trees & Things	2010-11 PO for tree trimming and removal	Business Administration	010	3,000.00
B11-00061	Leif Ball Pipe & Supply	Open PO for 2010-2011 for plumbing supplies	Business Administration	010	500.00
B11-00062	McMaster-Carr Company	Open PO for 2010-2011 for electrical supplies	Business Administration	010	500.00
B11-00063	Pep Boys	Open PO 2010-2011 for Vehicle parts and supplies	Business Administration	010	1,000.00
B11-00064	Pacific Plumbing Specialists	Open PO 2010-2011 for plumbing parts and supplies	Business Administration	010	2,000.00
B11-00065	Pacificom	Open PO 2010-2011 communication supply & repairs	Business Administration	010	500.00
B11-00066	Pierres Welding & Maint.	Open PO 2010-2011 welding services	Business Administration	140	1,500.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 06/01/2010 - 07/31/2010

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B11-00067	Print Management Partners, Inc	Open PO 2010-2011 Payroll envelopes	Business Administration	010	300.00
B11-00068	Rapid Rooter	Open PO 2010-2011 for plumbing services	Business Administration	010	2,000.00
B11-00069	Document Systems	Open PO 2010-2011 Copier maintenance agreement	Business Administration	010	45,000.00
B11-00070	US Air Conditioning	Open PO 2010-2011 for A/C parts and supplies	Business Administration	010	1,000.00
B11-00071	Venco Western Inc.	Open PO 2010-2011 for mowing/fertilization	Business Administration	010	78,000.00
B11-00072	Javier Avalos	Open PO 2010-2011 for Vehicle washing	Business Administration	010	500.00
B11-00073	Waste Management GI Industries	Open PO 2010-2011 recycling & storage lamps	Business Administration	010	3,600.00
B11-00074	Do-It Center	Open PO 2010-2011 supplies	Business Administration	010	3,000.00
B11-00075	CCI Mail Systems	Open PO 2010-2011 Postage and lease	Business Administration	010	3,000.00
B11-00076	Agoura Equip Rentals	Open PO for 2010-2011 for misc equipment rental	Business Administration	010	2,500.00
B11-00077	Agoura Lube & Smog	Open PO for 2010-2011 for Vehicle Lube and Smog	Business Administration	010	500.00
B11-00078	Agoura Lock Technologies, Inc.	Open PO for 2010-2011 for Locksmith services	Business Administration	010	2,000.00
B11-00079	A-1 Lawnmower	Open PO for 2010-2011 grounds equip repairs & Sup	Business Administration	010	1,000.00
B11-00080	Carlson's Building Materials	Open PO for 2010-2011 grounds equip repairs & Sup	Business Administration	010	500.00
B11-00081	House Sanitary Supply	2010-2011 Janitorial supplies & equipment	Business Administration	010	1,500.00
B11-00082	Home Depot	Open PO 2010-2011 Maintenance supplies and tools	Business Administration	010	3,000.00
B11-00083	Graybar	Open PO 2010-2011 Maintenance supplies and tools	Business Administration	010	500.00
B11-00084	California Pest Management	Open PO 2010-2011 for pest management	Business Administration	010	9,000.00
B11-00085	Golden State Fire Extinguisher	Open PO for 2010-2011 annual fire extinguisher ser	Business Administration	010	1,000.00
B11-00086	Golden State Elevator	Open PO for 2010-2011 annual testing elevators	Business Administration	010	1,000.00
B11-00087	Johnstone Supply	Open PO for 2010-2011 for plumbing	Business Administration	010	1,000.00
B11-00088	H & A Auto Care	Open PO for 2010-2011 for auto repairs	Business Administration	010	1,000.00
B11-00089	G.I. Industries	Open PO for 2010-2011 for sanitation services	Business Administration	010	19,000.00
B11-00090	RICHARDS TIRE MAN	Open PO for 2010-2011 for tire repair and service	Business Administration	010	500.00
B11-00091	SMITH PIPE & SUPPLY	Open PO for 2010-2011 for grounds pipe supplies	Business Administration	010	2,000.00
B11-00092	So Cal Edison	Open PO for 2010-2011 electrical service	Business Administration	010	490,000.00
B11-00093	Shell Oil Co	Open PO for 2010-2011 District Auto gas	Business Administration	010	12,500.00
B11-00094	Farmer Bros. Co.	Open PO 2010-2011 Coffee Supplies	Business Administration	010	800.00
B11-00095	U S POSTAL SERVICE(AMS-TMS) USPS/ASCOM HASLER	Open PO 2010-2011 Postage	Business Administration	010	6,000.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 06/01/2010 - 07/31/2010

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B11-00096	Southern California Gas Co.	Open PO 2010-2011 For Gas	Business Administration	010	27,000.00
B11-00097	Oak Park Water Service	Open PO 2010-2011 For Water	Business Administration	010	150,000.00
B11-00098	GSolutionz, Inc.	Open PO 2010-2011 For Telephone repair and service	Business Administration	010	3,000.00
B11-00099	Dunn-Edwards Corporation	Open PO for 2010-2011 for paint and paint supplies	Business Administration	010	1,000.00
B11-00100	Advanced Water Solutions, INC	2010-11 PO for water rental	Business Administration	010	2,000.00
B11-00101	Office Depot Customer Service Center	Open PO 2010-2011 office supplies	Business Administration	010	2,000.00
B11-00102	Axiom	SARC Services	Board of Education	010	4,200.00
B11-00103	Rayvern Lighting Supply Co. Inc	Open PO 2010/11 for Lighting Supplies	Business Administration	010	1,700.00
FS11-00001	D J Co-Ops	Commodity Food Co-Op	Food Services	130	750.00
FS11-00002	At & T CALNET2	Phone Bills	Food Services	130	500.00
FS11-00003	Gold Star Foods	Purchase of Frozen Food	Food Services	130	12,000.00
FS11-00004	Marx Bros. Fire Extinguisher	Fire System Service	Food Services	130	200.00
FS11-00005	Marx Bros. Fire Extinguisher	Fire System Service	Food Services	130	350.00
FS11-00006	Western Bagel	Bagels	Food Services	130	350.00
FS11-00007	Western Bagel	Bagels	Food Services	130	300.00
FS11-00008	Western Bagel	Bagels	Food Services	130	300.00
FS11-00009	Western Bagel	Bagels	Food Services	130	3,000.00
FS11-00010	Western Bagel	Bagels	Food Services	130	5,000.00
FS11-00011	Campus Foods	Drinks & Snacks	Food Services	130	400.00
FS11-00012	Campus Foods	Drinks & Snacks	Food Services	130	1,000.00
FS11-00013	Campus Foods	Drinks & Snacks	Food Services	130	1,000.00
FS11-00014	Campus Foods	Drinks & Snacks	Food Services	130	20,000.00
FS11-00015	Campus Foods	Drinks & Snacks	Food Services	130	15,000.00
FS11-00016	ASR FOOD DISTRIBUTORS, INC.	Produce & Frozen Food	Food Services	130	4,000.00
FS11-00017	ASR FOOD DISTRIBUTORS, INC.	Produce & Frozen Food	Food Services	130	3,000.00
FS11-00018	ASR FOOD DISTRIBUTORS, INC.	Produce & Frozen Food	Food Services	130	3,000.00
FS11-00019	ASR FOOD DISTRIBUTORS, INC.	Produce & Frozen Food	Food Services	130	10,000.00
FS11-00020	ASR FOOD DISTRIBUTORS, INC.	Produce & Frozen Food	Food Services	130	12,000.00
FS11-00021	Driftwood Dairy, Inc.	Dairy Products	Food Services	130	3,000.00
FS11-00022	Driftwood Dairy, Inc.	Dairy Products	Food Services	130	2,000.00
FS11-00023	Driftwood Dairy, Inc.	Dairy Products	Food Services	130	2,000.00
FS11-00024	Driftwood Dairy, Inc.	Dairy Products	Food Services	130	7,000.00
FS11-00025	Driftwood Dairy, Inc.	Dairy Products	Food Services	130	7,000.00
FS11-00026	Jordanos	Food Purchases	Food Services	130	6,000.00
FS11-00027	Jordanos	Food Purchases	Food Services	130	10,000.00
FS11-00028	Jordanos	Food Purchases	Food Services	130	15,000.00
FS11-00029	Gold Star Foods	Frozen Food	Food Services	130	6,000.00
FS11-00030	P&R Paper Supply Company, Inc.	Paper Products	Food Services	130	6,000.00
FS11-00031	P&R Paper Supply Company, Inc.	Paper Products	Food Services	130	9,000.00
FS11-00032	P&R Paper Supply Company, Inc.	Paper Products	Food Services	130	10,000.00
FS11-00033	Staples	Office Supplies	Food Services	130	400.00
FS11-00034	Gold Star Foods	Frozen Food	Food Services	130	12,000.00
FS11-00035	Jordanos	Supplies	Food Services	130	3,000.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 06/01/2010 - 07/31/2010

PO Number	Vendor Name	Description	Location	Fund	Account Amount
FS11-00036	Right Away Pizza, Inc. Dba Tony's Pizza & Pasta	Pizza	Food Services	130	4,000.00
FS11-00037	Right Away Pizza, Inc. Dba Tony's Pizza & Pasta	Pizza	Food Services	130	4,000.00
FS11-00038	Right Away Pizza, Inc. Dba Tony's Pizza & Pasta	Pizza	Food Services	130	3,500.00
FS11-00039	Right Away Pizza, Inc. Dba Tony's Pizza & Pasta	Pizza	Food Services	130	15,000.00
FS11-00040	Right Away Pizza, Inc. Dba Tony's Pizza & Pasta	Pizza	Food Services	130	11,000.00
P10-00632	Conejo Rec & Parks District	Parent funded field trip	Red Oak Elementary School	010	112.00
P10-00633	UNDERWOOD FAMILY FARMS AT TIERRA REJADA	Parent funded field trip	Red Oak Elementary School	010	384.00
P10-00634	The College Board	AP Exam/mat & supp	Oak Park High School	010	51,816.00
P10-00635	Cheryl Dispalto c/o OPHS	WASC/mat & supp	Oak Park High School	010	328.02
P10-00636	Creative Learning Systems	Air supply replacement valve	Medea Creek Middle School	010	43.25
P10-00637	OPUSD Food service	Senior Activities/mat & supp	Oak Park High School	010	214.80
P10-00638	Liz Blum	PFC/Art/Reimbursement	Oak Park High School	010	271.04
P10-00639	Trophies Etc	Lacrosse trophies/mat & supp	Oak Park High School	010	105.92
P10-00640	Bruce Wilkoff	Peer Counseling/oth exp	Oak Park High School	010	1,000.00
P10-00641	Maureen Hamilton	Payment for CPR Class	Human Resources	010	315.00
P10-00642	Medco Supply Co.	Lacrosse/mat & supp	Oak Park High School	010	937.31
P10-00643	Kathy Grossman c/o BES	Donation K field trip	Brookside School	010	232.00
P10-00644	Golden State Elevator	OPHS Elevator repair due to water damage	Business Administration	010	2,600.00
P10-00645	Santa Barbara Museum Of Natural History	Parent funded field trip	Red Oak Elementary School	010	387.00
P10-00646	Main Street Tours	Parent funded field trip	Red Oak Elementary School	010	1,562.00
P10-00647	Henry Tran	Cisco Switch MCMS Science Lab	Business Administration	213	500.00
P10-00648	Advanced Cable Solutions	Cabling MCMS Science Lab	Business Administration	213	14,990.00
P10-00649	Leader Carpet	Carpet tiles MCMS Science Lab	Business Administration	213	5,413.00
P10-00650	VENTURA COUNTY STAR	Legal Advertisement BID#10-12R Roof @ OPHS Gym	Business Administration	213	932.64
P10-00651	MMA/Leadership in the Movies	Character in Education Curriculum	Oak View High School	010	84.95
P10-00652	School Outfitters	Donation - Tables and chairs	Brookside School	010	5,725.07
P10-00653	GSolutionz, Inc.	MCMS Phone Line Repair R3	Business Administration	010	325.00
P10-00654	Acorn Press	Advertisement	Home Independent Study Program	010	558.58
P10-00655	Compuwave Inc.	toner cartridge	Brookside School	010	95.25
P10-00656	Stagecoach Inn Museum	donation 4th grade field trip	Brookside School	010	348.00
P10-00657	RISO, INC.	Riso; Periodic service contract charges	Red Oak Elementary School	010	583.33
P10-00658	Zaner-Bloser	Lang Arts Workbooks	Home Independent Study Program	010	307.60
P10-00659	Ken Paulson	Engrving/Woodshp/mat & supp	Oak Park High School	010	672.61
P10-00660	Trophies Etc	Grad Trophies/mat & supp	Oak Park High School	010	203.99
P10-00661	G.I. Industries	Large Trash Bin/End of the year cleanup	Medea Creek Middle School	010	381.08

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 06/01/2010 - 07/31/2010

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P10-00662	Taft Electric Company	OPHS High Voltage Electrical System	Business Administration	213	12,880.00
P10-00663	Dick Blick	Clay and glazes for the preschool art studio	Neighborhood Pre-School Progm	010	
P10-00664	Teaching Textbooks	Math Supplemental Materials	Oak View High School	010	6,516.40
P10-00665	Conejo Awards	Retirement Pictures	Board of Education	010	285.78
P10-00666	Conejo Awards	Plates for Retirement Gifts	Board of Education	010	77.94
P10-00667	Blackboard Connect	Connect Ed	Business Administration	010	9,045.00
P10-00668	Coach Usa-Los Angeles	Bus fees for the Disneyland 8th grade field trip	Medea Creek Middle School	010	7,700.00
P10-00669	Conejo Uni Sch Dist	31 Learning Center Classs 11/09-5/26/10	Curriculum	010	9,300.00
P10-00670	Apex General Contractors	Wall removal OPHS Rm C-3 Reconstructive wk	Business Administration	213	10,950.00
P10-00671	Lego Education	MCMS SS Mindstorm Education	Summer School	010	624.63
P10-00672	Lightning Brothers Constructio	donation - backpack hooks	Brookside School	010	
P10-00673	Jeri Fox	STAR Coordinator 1/2	Curriculum	010	1,000.00
P10-00674	Gregary Gam dba Gam Graphics	Handbooks	Board of Education	010	
P10-00675	Vertical V, Inc.	Test and Inspection DSA Closeout OPHS Classroom	Business Administration	140	
P10-00676	Channel Islands Roofing	Roof replacement & repair at DO #10-15R	Business Administration	213	44,999.00
P10-00677	VENTURA COUNTY STAR	Legal advertisement for Bid 10-08R OPHS	Business Administration	213	980.88
P10-00678	VENTURA COUNTY STAR	Legal advertisement for Bid 10-05R OPHS	Business Administration	213	1,013.04
P10-00679	VENTURA COUNTY STAR	Legal advertisement for Bid 10-06R MCMS	Business Administration	213	988.92
P10-00680	VENTURA COUNTY STAR	Legal advertisement for Bid 10-07R DO	Business Administration	213	972.84
P10-00681	Ventura County Fire Protection	CPR/AED Classes for 2009-2010	Human Resources	010	256.24
P10-00682	Leader Carpet	Water damage OHES Repair Floor	Business Administration	010	1,195.00
P10-00683	Bio Corporation	Donation/bio/mat & supp	Oak Park High School	010	461.61
P10-00684	Thousand Oaks Florist	Grad/mat & supp	Oak Park High School	010	204.06
P10-00685	Document Systems	Copier/mat & supp	Oak Park High School	010	198.91
P10-00686	Oak Park High School - Asb c/o OPHS	RevTrak/mat & supp	Oak Park High School	010	765.27
P10-00687	School Speciality	SS Art Supplies MCMS & OPHS	Summer School	010	325.65
P10-00688	Office Depot	OPHS & MCMS Supplies	Summer School	010	324.75
P10-00689	Customer Service Center	Summer School			
P10-00689	Conejo Awards	Conejo Awards	Medea Creek Middle School	010	95.15
P10-00690	USC Wrigley Marine Sci Center	Leadership Retreat	Curriculum	010	766.00
P10-00691	Precision Data Products	OPHS Summer School Scantrons	Summer School	010	253.50
P10-00692	Priority Mailing Systems LLC	Repair of Postage machine at the District Office	Business Administration	010	255.00
P10-00693	Naviance, Inc	Terms of service contract balance	Medea Creek Middle School	010	597.64
P10-00694	Conejo Uni Sch Dist	Outdoor School Charges 2009-2010	Medea Creek Middle School	010	53,852.25

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ESCAPE ONLINE

Includes 06/01/2010 - 07/31/2010

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P10-00695	Polar Electro Incorporated	Battery Replacement	Medea Creek Middle School	010	
P10-00696	Agoura Lock Technologies, Inc.	Keys copied	Medea Creek Middle School	010	15.99
P10-00697	Durham Transportation	Bus fees Outdoor Ed	Medea Creek Middle School	010	1,243.83
P10-00698	Shiffler Equipment Sales, Inc	MCMS boys & girls lockers due to growth	Business Administration	212	18,254.28
P10-00699	The Gentle Barn	Parent funded field trip	Red Oak Elementary School	010	460.00
P10-00700	Agoura Lock Technologies, Inc.	locksmith repairs	Oak Hills Elementary School	010	129.37
P10-00701	Department of General Services	Admin. Law Judge Services for RIF hearings	Human Resources	010	2,664.75
P10-00702	Golden State Elevator	OPHS Elevator Repair	Business Administration	010	377.00
P11-00003	Pali Institute	Outdoor Ed Deposit	Medea Creek Middle School	010	5,000.00
P11-00004	Organized Sports Inc.	PE, Shorts and Shirts for 2011	Medea Creek Middle School	010	9,920.03
P11-00005	California School Boards Assn	CSBA Membership Renewal	Board of Education	010	8,264.00
P11-00006	ACSA Membership Processing	ACSA Membership for Leadership	School Site Salaries-NonTeach	010	15,961.00
P11-00007	FOLLETT LIBRARY RESOURCES	MCMS Textbooks Fill In Order Growth	Curriculum	010	3,563.81
P11-00008	FOLLETT LIBRARY RESOURCES	OHES Textbooks Fill In Order Growth	Curriculum	010	8,216.42
P11-00009	FOLLETT LIBRARY RESOURCES	ROES Textbooks Fill In Order Growth	Curriculum	010	8,762.10
P11-00010	FOLLETT LIBRARY RESOURCES	BES Textbooks Fill In Order Growth	Curriculum	010	13,737.41
P11-00011	Budgetext	MCMS Textbooks Fill In Order Growth	Curriculum	010	9,690.00
P11-00012	Budgetext	BES Textbooks Fill In Order Growth	Curriculum	010	12,621.19
P11-00013	Budgetext	OHES Textbooks Fill In Order Growth	Curriculum	010	7,516.72
P11-00014	Budgetext	ROES Textbooks Fill In Order Growth	Curriculum	010	6,687.90
P11-00015	Scholastic, Inc.	Read 180 Books	Medea Creek Middle School	010	810.52
P11-00016	Delta Education, LLC	FOSS Science Live Materials	Curriculum	010	1,020.80
P11-00017	Delta Education, LLC	FOSS Science Live Materials Order	Curriculum	010	2,257.88
P11-00018	Schoolwires, Inc	District Web Site Hosting & Support	Technology Coordinator	010	9,132.75
P11-00019	Delta Education, LLC	FOSS Science Live Materials	Curriculum	010	1,483.89
P11-00020	Science Kit & Boreal Lab.	Science/mat & supp	Oak Park High School	010	169.30
P11-00021	Budgetext	OPIS Textbook orders school year 2010-2011	Curriculum	010	1,254.35
P11-00022	Prestwick House, Inc.	Wkbks/Don/mat & supp	Oak Park High School	010	4,729.83
P11-00023	McDougal, Littell & Company	Wkbks/Don/mat & supp	Oak Park High School	010	13,266.14
P11-00024	David Grene! dba Wayside Publishing	Wkbks/Don/mat & supp	Oak Park High School	010	1,863.26
P11-00025	Pearson AGS Globe	Wkbks/Don/mat & supp	Oak Park High School	010	531.60
P11-00026	MPS	Wkbks/Don/mat & supp	Oak Park High School	010	3,547.50
P11-00027	Cengage Learning	Wkbks/Don/mat & supp	Oak Park High School	010	2,165.46
P11-00028	College Board Publications	Wkbks/Don/mat & supp	Oak Park High School	010	1,064.25

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 06/01/2010 - 07/31/2010

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P11-00029	Perma-Bound	Chinese Textbooks for Elementary Library	Curriculum	010	390.87
P11-00030	Perma-Bound	Chinese Textbooks for Elementary Library	Curriculum	010	395.44
P11-00031	Perma-Bound	Chinese Textbooks for Elementary Library	Curriculum	010	347.33
P11-00032	RISO, INC.	maintenance contract for 2010-2011	Medea Creek Middle School	010	1,080.00
P11-00033	College Board Publications	SAT/mat & supp	Oak Park High School	010	590.00
P11-00034	Act Education and Workforce Research Services	ACT/mat & supp	Oak Park High School	010	298.77
P11-00035	Pitney Bowes	Postage/mat & supp	Oak Park High School	010	3,000.00
P11-00036	David Kelly dba D.J. Kelly Ent	MCMS Science Lab	Business Administration	213	13,967.00
P11-00037	ISEC, Incorporated	MCMS Science labs Casework & Furniture	Business Administration	212	63,036.00
P11-00038	Brian Hoover	maintenance and upkeep of lobby fishtank	Oak Hills Elementary School	010	1,200.00
P11-00039	TEK-UP Construction, Inc	Bid# 10-08R Site Wk & Utilities Relocatable OPHS	Business Administration	213	379,250.00
P11-00040	Conejo Awards	Name Plates for new Asst Supt & Student rep	Board of Education	010	58.46
P11-00041	Brannon Inc; DBA Smith Electri	Installation of HVAC Control Systems all sites	Business Administration	213	305,665.00
P11-00042	Daart Engineering Co., Inc.	Fire Sprinkler DSA design OPHS	Business Administration	213	2,392.00
P11-00043	West Oaks Glass	ROES Metal storefront windows	Business Administration	213	12,630.00
P11-00044	M/M Mechanical, Inc	Plumbing Science classrooms MCMS	Business Administration	213	14,913.00
P11-00045	Environmental Heating And A/C	Plumbintg science classrooms MCMS modif	Business Administration	213	14,989.00
P11-00046	Temp. Co. Heating & Cooling	Install 14.5 SEER HVAC System DO Server	Business Administration	140	10,200.00
P11-00047	FOLLETT LIBRARY RESOURCES	OPHS Textbook orders 2010-11	Curriculum	010	4,987.35
P11-00048	Budgetext	OPHS Textbook Fil in orders	Curriculum	010	1,009.43
P11-00049	Shiffler Equipment Sales, Inc	OPHS boys & girls lockers due to growth	Business Administration	212	16,806.72
P11-00050	Culver Newlin	Chairs and Desks for growth OPUSD	Business Administration	212	10,167.00
P11-00051	Culver Newlin	Chairs and Desks for growth OPUSD	Business Administration	212	1,107.55
P11-00052	Culver Newlin	Chairs and Desks for growth OPUSD	Business Administration	212	1,744.74
P11-00053	Culver Newlin	Chairs and Desks for growth OPUSD	Business Administration	212	2,404.64
P11-00054	Culver Newlin	Chairs and Desks for growth OPUSD	Business Administration	212	5,426.75
P11-00055	Plastic Recycling IA Fls, Inc	Lunch Tables OPHS	Business Administration	212	9,072.50
P11-00056	Clear Vision Windows	window replacement Measure R project 10-17R	Business Administration	213	14,980.00
P11-00057	ShredRite	Shred, remove and recycle	Business Administration	010	588.00
P11-00058	Mobile Data Distruction All Connected Inc	MONTHLY NETWORK MONITORING 2010-11	Technology Coordinator	010	8,340.00
P11-00059	Wayne Watson DBA Buena Concrete	Project 10-03R, Science Lab sawcut of concrete	Business Administration	213	3,040.00

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ESCAPE ONLINE

Includes 06/01/2010 - 07/31/2010

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P11-00060	Leader Carpet	Carpet Project 10-3R Rm C16 & C18	Business Administration	213	5,340.00
P11-00061	Leader Carpet	Carpet Project 10-3R Rm C19	Business Administration	213	4,260.00
P11-00062	Leader Carpet	Carpet Project 10-3R OPHS, Rm C-3 & Lab	Business Administration	213	5,460.00
P11-00065	CCAC Conference Registration	Credential conference in Sacramento	Human Resources	010	235.00
P11-00066	Sign Media, Inc	ASL I Fill in order OPHS	Curriculum	010	590.96
P11-00067	Sterling Concrete	Concrete Demo, remove planters & replace @ OPHS	Business Administration	140	5,065.00
P11-00068	Commercial Door Company Inc	Roll-Up Fire Door Repair @ MCMS	Business Administration	010	785.16
P11-00069	Coalition for Adequate Housing	Renewal for CASH Maintenance	Business Administration	010	209.00
P11-00070	CTB/McGraw-Hill	CELDT overage charge	Curriculum	010	34.40
P11-00071	West Oaks Glass	Vandalism H bldg Glass replacement	Business Administration	010	920.00
T10-00009	Compuwave Inc.	Printers/PFC/mat & supp	Oak Park High School	010	495.78
T10-00010	Apple Computer, Inc. Ms:198-3ED	QuoteW70147655-MCMS 3 COWS	Technology Coordinator	212	62,770.80
T10-00011	Nexus IS Inc.	(A-515555 5508KP) MCMS CISCO DOMAIN CONTROLLER	Technology Coordinator	212	42,841.85
T10-00012	Apple Computer, Inc. Ms:198-3ED	Quote W70321148- MCMS PE COW	Technology Coordinator	212	21,188.81
T10-00013	JRL Enterprises, Inc	Web based Math support	Oak View High School	010	903.67
T11-00001	Speck Products	HARDCOVERS FOR mACBOOKS	Technology Coordinator	212	3,507.30
T11-00002	Apple Computer, Inc. Ms:198-3ED	FLAP Grant Computer Lab	Oak Park High School	010	39,002.17
T11-00003	Lightspeed Systems	Content Filter Server	Technology Coordinator	212	11,846.88
T11-00004	SANS Inc.	Lang Grant/500+	Oak Park High School	010	103,500.00
T11-00005	318 Inc	MONTHLY NETWORK ADMIN RETAINER	Technology Coordinator	010	20,250.00
			Technology Coordinator	212	20,250.00
T11-00006	California Western Visuals	2010-2011 21ST CC SMARTBOARDS	Technology Coordinator	212	38,219.04
T11-00007	California Western Visuals	MCMS- MOBILE 21ST CC SMARTBOARD	Technology Coordinator	212	6,996.83
Total				294	3,062,667.43

Fund Summary			
Fund	Description	PO Count	Amount
010	General Fund	211	1,610,704.42
130	Cafeteria Fund	40	228,050.00
140	Deferred Maintenance Fund	4	16,765.00
212	Measure C6 Technology Bond Fun	17	335,641.69
213	Measure R FACILITIES Bond Fund	23	871,506.32
Total		294	3,062,667.43

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 17, 2010
SUBJECT: C.1.d APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL GIRLS VOLLEYBALL TEAM – AUGUST 28-29, 2010
CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Girls' Volleyball Team?

BACKGROUND: Principal, Kevin Buchanan, requests approval for the Girls Volleyball team to participate in this tournament (Queens Court Tournament) on August 28-29th, 2010 being held at the American Sports Center in Anaheim. The 13-14 athletes and two OPHS coaches will travel by district approved drivers in private vehicles and stay at a local hotel (TBD). The cost will be approximately \$150 per student to cover transportation, meals, lodging and tournament. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight trip as presented.
 2. Do not approve overnight trip as presented.

RECOMMENDATION: Alternative #1.

Respectfully submitted

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 17, 2010
**SUBJECT: C.1.e APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL
GIRLS VOLLEYBALL TEAM – SEPTEMBER 10-11, 2010**
CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Girls' Volleyball Team?

BACKGROUND: Principal, Kevin Buchanan, requests approval for the team to participate in this tournament scheduled for September 10-11th, 2010 in San Luis Obispo, CA. The 13-14 athletes and two OPHS coaches will travel by district approved drivers in private vehicles. Team and chaperones will stay at The Cliffs Resort in Shell Beach. The cost will be approximately \$170 per student to cover the cost of transportation, meals, and lodging. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight trip as presented.
2. Do not approve overnight trip as presented.

RECOMMENDATION: Alternative #1.

Respectfully submitted



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 17, 2010
**SUBJECT: C.1.f APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL
GIRLS' VOLLEYBALL – OCTOBER 21-24, 2010**
CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Girls' Volleyball Team?

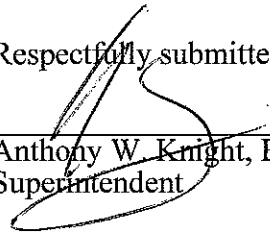
BACKGROUND: Principal Kevin Buchanan, requests approval for the Girls' Volleyball team to attend the NIKE Girls' Tournament of Champions scheduled for October 21-24th, 2010 in Phoenix, Arizona. The 12 athletes, one OPHS coach and one-two chaperones will travel by air departing on Thursday, Oct. 21st and returning on Sunday, Oct. 24th. Team and chaperones will stay at the Arizona Grand Resort. Individual team members will pay approximately \$200 to cover the cost of transportation, meals, and lodging. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve the overnight trip as presented.
2. Do not approve the overnight trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
Certified by: Kevin Buchanan

Respectfully submitted



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 17, 2010
SUBJECT: C.1.g APPROVE QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS – JULY 2010

Consent

ISSUE: Shall the Board of Education approve the Quarterly Report on Williams Uniform Complaints – July 2010?

BACKGROUND: As a result of a lawsuit filed against the State of California, the State Legislature passed several bills that codified the negotiated settlement to the suit. One of the many requirements of this legislation is for school districts to establish a uniform complaint process to allow parents or member of the public to register written complaints regarding textbook/instructional materials sufficiency, teacher vacancy or missassignment, and hazardous conditions of school facilities.

Education Code 35186 requires the Superintendent or designee report summarized data on the nature and resolution of all Williams Uniform Complaints on a quarterly basis to the Board of Education and the County Superintendent of Schools. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting.

ALTERNATIVES: 1. Approve the Quarterly Report on Williams Uniform Complaints – July 2010
2. Do not approve the Quarterly Report on Williams Uniform Complaints – July 2010.

RECOMMENDATION: Alternative #1.

RATIONALE: It is the policy of the district to comply with federal and state laws and regulations governing education programs or activities which receive state or federal funding.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

Quarterly Report on Williams and Valenzuela Uniform Complaints
[Education Code Section 35186(d)]

District: Oak Park Unified School District

Person completing this form: Leslie Heilbron

Title: Assistant Superintendent, Human Resources

Quarterly Report Submission Date: ☐ October 2009 (7/1/09 to 9/30/09)
 (check one) ☐ January 2010 (10/1/09 to 12/31/09)
☐ April 2010 (1/1/10 to 3/31/10)
☒ July 2010 (4/1/10 to 6/30/10)

Date for information to be reported publicly at governing board meeting: August 17, 2010

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction and Services	0		
Totals	0		

Anthony W. Knight, Ed.D.
 Name of District Superintendent


 Signature of District Superintendent

Revised 1/15/2008

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 17, 2010
SUBJECT: C.1.h APPROVE RESOLUTION #10-25, ESTABLISHING THE GANN APPROPRIATION LIMIT FOR FISCAL YEAR 2010/11

CONSENT

ISSUE: Shall the Board adopt Resolution #10-25 establishing the 2010-11 Gann Appropriation Limit for the Oak Park Unified School District?

BACKGROUND: The Gann Initiative (Proposition 4, 1979) created a constitutional requirement for school agencies to annually adopt a resolution establishing its appropriations limit. In accordance with this requirement, Resolution #10-25, establishing the 2010-11 Gann Appropriation Limit, is attached for the Board's review and action. The resolution establishes the amount of the appropriation limit for the district, based on the anticipated income stated in its adopted budget.

The 2010-11 Gann Appropriation Limit is based on current budget estimates for 2010-11 tax proceeds. This calculation complies with the requirements of SB98 and AB198. The completed appropriation limit form, (which will be furnished separately along with the SACS Unaudited Actuals report) must be submitted to the State Department of Education, and approved by the State Board of Education

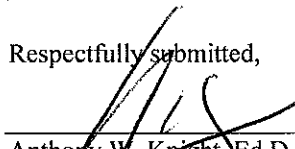
ALTERNATIVES:

1. Adopt Resolution #10-25, establishing the Gann Appropriation Limit for fiscal year 2010-11 as presented.
2. Do not adopt Resolution #10-25.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,


Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Oak Park Unified School District

RESOLUTION #10-25

**RESOLUTION OF THE BOARD OF EDUCATION
OF THE OAK PARK UNIFIED SCHOOL DISTRICT
ESTABLISHING THE GANN APPROPRIATION LIMIT
FOR FISCAL YEAR 2010-11**

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2009-10 fiscal year and a projected Gann Limit for the 2010-11 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2009-10 and 2010-11 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2009-10 and 2010-11 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

I, the undersigned, Secretary to the Board of Education of the Oak Park Unified School District, do hereby certify the foregoing to be true and correct copy of a resolution by the governing board of the aforesaid school district at a meeting held on the 17th day of August 2010.

Anthony W. Knight, Ed.D.
District Superintendent and
Secretary to the Board of Education

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 17, 2010
**SUBJECT: C.2.a. APPROVE REVISIONS TO FACILITY USE POLICY AND
RELATED RATE STRUCTURE**

ACTION

ISSUE: Shall the Board approve revisions to the District's facility use policy and related rate structure?

BACKGROUND: The Board has directed staff to review and update both the District's facility use policy and the related fee structure to ensure compliance with current law and rates competitive with surrounding school districts. The review analysis and recommendations were in development as this agenda was going to press, and the staff recommendation will be forwarded to the Board under separate cover in advance of this evening's meeting.

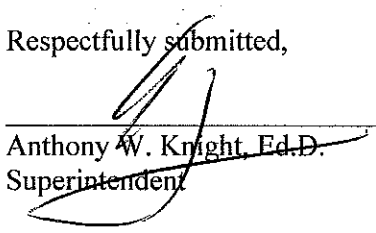
ALTERNATIVES:

1. Approve revisions to the District's facility use policy and related rate structure as recommended.
2. Approve recommended revisions to the District's facility use policy and related rate structure as modified by Board direction.
2. Do not approve recommended revisions.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 17, 2010
SUBJECT: C.2.b APPROVE REJECTION OF BID #10-17R, WINDOW REPLACEMENT AT OAK HILLS ELEMENTARY SCHOOL

ACTION

ISSUE: Shall the Board reject the single bid received in response to the call for bids for Bid #10-17R, Window Replacement at Oak Hills Elementary School?

BACKGROUND: At its meeting in January 2010, the Board authorized 10-17R, Window Replacement at Oak Hills Elementary School. As specified in the Measure R Master Plan, this project is necessary to replace aging window systems.

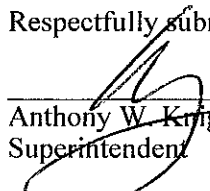
One firm attended the mandatory project job walk conducted by the District's construction management firm, Barnhart Inc. on June 29, 2010, and a single bid for this work was received and opened on July 7, 2010. However, the bid received from Clear Vision Windows, Glass and Mirrors in the amount of \$14,980, did not contain a bid bond as required by Public Contract Code (PCC). Accordingly, it is recommended that the Board reject the bid received from Clear Vision due to this technical error. However, the amount of the bid falls below the PCC bid threshold of \$15,000, and staff is recommending that a purchase order be issued to Clear Vision to complete this project, ensuring work is completed prior to the start of school. Barnhart's analysis and summary is attached for the Board's review.

ALTERNATIVES: 1. Reject the single bid received from Clear Vision Windows, Glass and Mirrors for Bid #10-17R, Window Replacement at Oak Hills Elementary School, as required by Public Contract Code.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,


Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

barnhart
Balfour Beatty



Oak Park Unified School District
5801 East Conifer Street
Oak Park, CA 91377
Attn: Martin Klauss, Assistant Superintendent Business Services

July 8, 2010

Subject: Measure "R" Staff Support Services
Oak Park Unified School District
Oak Park, CA

Re: Bid Review and Recommendation
Project # 10-17R Window Replacement at Oak Hills Elementary School

Dear Mr. Klauss,

The District has received formal bid packages in response to the Request for Bids noted as Project #10-17R Window Replacement at Oak Hills Elementary School. One bid packages was received from the following firm (Bid Opening Sheet is attached for reference);

Clear Vision Windows, Glass and Mirror

\$ 14,980

The Pre-Design budget from the Measure "R" Master Plan is \$96,400 for replacement of all window frames, however only portion of frames were found to require removal and replacement. This project did not require any additive or deductive bid alternates.

The bid package received from Clear Vision Windows, Glass and Mirror has been reviewed and unfortunately found NON-responsive due to lack of executed bid bond which is required by the bid documents.

As such it is our recommendation to the Board of Education and the Superintendent to reject the bid received for Project # 10-17R.

Respectfully,

A handwritten signature in black ink, appearing to read "D. Kuykendall".

Dennis Kuykendall
Senior Project Manager
Barnhart - Balfour Beatty

Attachments;
Bid Sheet Tabulation
Clear Vision Window, Glass and Mirror Bid Form

cc. Julie Suarez, OPUSD
Tom Wulf, OPUSD FPC
Peter Kristensen, OPUSD FPC
Keith Henderson, Barnhart Inc., File

BID OPENING SHEET

Bid Date;

7/7/2010

27

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 17, 2010
**SUBJECT: C.2.c. APPROVE RATIFICATION OF AWARD OF BID #10-19R,
EXTERIOR REPAIRS AND PAINTING AT OAK HILLS
ELEMENTARY SCHOOL**

ACTION

ISSUE: Shall the Board ratify the award of Bid #10-19R, Exterior Repairs and Painting at Oak Hills Elementary School?

BACKGROUND: With its approval of the Measure R Master Plan in January 2010, the Board authorized Project #10-19R, Exterior Repairs and Painting at Oak Hills Elementary School. Set as a summer project, the bid opening for this project was scheduled to occur in July when the Board is in recess. At its meeting June 29, 2010, the Board delegated its authority to award a contract for this project to the Superintendent as permitted by Education Code (EC) Section 17604. The limit of authority was established so that the award of bid may not exceed the project budget by estimated budget figure of \$215,160 by greater than 10%.

Seven bids for this project were received and opened on July 7, 2010. Attached is the bid recap and analysis of the bids by Barnhart and District staff. On July 9, 2010, the Superintendent awarded Bid #10-19R to Economos Painting, in the total amount of \$54,000, as lowest responsive and responsible bidder for this work. As the award is consistent with the Board's authorization, it is recommended that the Board ratify the award of Bid No. 10-19R.

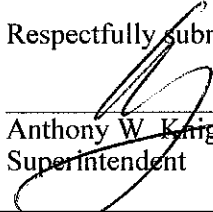
ALTERNATIVES:

1. Ratify the award of Bid #10-19R to Economos Painting, in the amount of \$54,000, as lowest responsive and responsible bidder for this work.
2. Reject the all bids received and direct staff to re-bid the project.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

barnhart
Balfour Beatty



Oak Park Unified School District
5801 East Conifer Street
Oak Park, CA 91377
Attn: Martin Klauss, Assistant Superintendent Business Services

July 8, 2010

Subject: Measure "R" Staff Support Services
Oak Park Unified School District
Oak Park, CA

Re: Bid Review and Recommendation
Project # 10-19R Exterior Repairs and Painting at Oak Hills Elementary School

Dear Mr. Klauss,

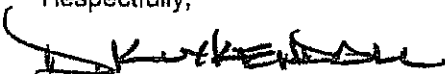
The District has received formal bid packages in response to the Request for Bids noted as Project #10-19R Exterior Repairs and Painting at Oak Hills Elementary School. Bid packages were received from the following firms and opened in the following sequence (Bid Opening Sheet is attached for reference);

Fix Painting	\$ 167,000	
Everlast Builders	\$ 81,350	
Paramount Painting	\$ 64,000	
Painting and Décor	\$ 89,000	
Economos Painting	\$ 54,000	Low Bid
Jimenez Painting	\$ 76,000	
Prime Painting	\$ 65,000	

The Pre-Design budget from the Measure "R" Master Plan is \$99,200 for painting of building exteriors including door and window frames and handrails. Work will be coordinated with replacement of various window frames. Color selections have been reviewed and selected by Site Staff, District Staff and Board. This project did not require any additive or deductive bid alternates.

The bid package received from Economos Painting has been reviewed and found responsive. As such it is our recommendation to the Board of Education and Superintendent to award Project # 10-19R to Economos Painting for the scope of work.

Respectfully,


Dennis Kuykendall
Senior Project Manager
Barnhart – Balfour Beatty

Attachments;
Bid Sheet Tabulation
Master Plan vs. Apparent Low Base Bid Comparison
Economos Painting Bid Form and CSLB detail

cc. Julie Suarez, OPUSD
Tom Wulf, OPUSD FPC
Peter Kristensen, OPUSD FPC
Keith Henderson, Barnhart Inc., File

Project # 10-19R

BID OPENING SHEET

Bid Date;

7/7/2010

[illegible]

Bid 10-17R, 10-19R Oak Hills Elem. School Exterior Repairs and Paint Measure "R" Master Plan

7/7/2010

Based upon Back up to FPC Board Package 2-16-10

Description	Pre-Design Estimate	Year 2010 Pre-Design Estimate	Comments	Actual Costs	Pre-Design Est. vs Actual
Exterior Repair/Painting					
Replace rusted out hollow metal window frames		80,400	Clear Vision	\$ 14,980	\$ 65,420
Replace non-tempered glass in windows for safety		16,000	Pending	\$ 16,000	-
Subtotal		96,400		\$ 30,980	65,420
Pressure clean, recaulk, paint building exteriors		91,000			
Paint metal door and window frames, handrails		8,200			
Subtotal		99,200	Economos 7-7-10	\$ 54,000	45,200
Total Construction costs	\$ 195,600	\$ 195,600		\$ 84,980	110,620
Design/Engineering fees	15%	29,340	Prepared by Barnhart	\$ -	29,340
Inspection Fees	5%	9,780	Assumed	\$ 9,780	-
Contingency (hard costs only)	10%	19,560	Assumed	\$ 19,560	-
PM/CM Fees (Barnhart)	7%	13,692		\$ 13,692	0
		72,372		\$ 43,032	29,340
Total Project Cost		\$ 267,972		\$ 128,012	\$ 139,960
					Cost savings to date

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 17, 2010
**SUBJECT: C.2.d. APPROVE RATIFICATION OF AWARD OF BID #10-20R,
EXTERIOR REPAIRS AND PAINTING AT RED OAK
ELEMENTARY SCHOOL**

ACTION

ISSUE: Shall the Board ratify the award of Bid #10-20R, Exterior Repairs and Painting at Red Oak Elementary School?

BACKGROUND: With its approval of the Measure R Master Plan in January 2010, the Board authorized Project #10-20R, Exterior Repairs and Painting at Red Oak Elementary School. Set as a summer project, the bid opening for this project was scheduled to occur in July when the Board is in recess. At its meeting June 29, 2010, the Board delegated its authority to award a contract for this project to the Superintendent as permitted by Education Code (EC) Section 17604. The limit of authority was established so that the award of bid may not exceed the project budget by estimated budget figure of \$223,328 by greater than 10%.

Four bids for this project were received and opened on July 7, 2010. Attached is the bid recap and analysis of the bids by Barnhart and District staff. On July 9, 2010, the Superintendent awarded Bid #10-20R to Painting & Decor, Base Bid and Additive Alternate Bid No.1 in the total amount of \$123,200, as lowest responsive and responsible bidder for this work. As the award is consistent with the Board's authorization, it is recommended that the Board ratify the award of Bid #10-20R.

ALTERNATIVES:

1. Ratify the award of Bid #10-20R to Painting & Décor, Base Bid and Additive Alternate Bid #1 in the total amount of \$123,200, as lowest responsive and responsible bidder for this work.
2. Reject the all bids received and direct staff to re-bid the project.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

barnhart
Balfour Beatty



Oak Park Unified School District
5801 East Conifer Street
Oak Park, CA 91377
Attn: Martin Klauss, Assistant Superintendent Business Services

July 8, 2010

Subject: Measure "R" Staff Support Services
Oak Park Unified School District
Oak Park, CA

Re: Bid Review and Recommendation
Project # 10-20R Exterior Repairs and Painting at Red Oak Elementary School

Dear Mr. Klauss,

The District has received formal bid packages in response to the Request for Bids noted as Project #10-20R Exterior Repairs and Painting at Red Oak Elementary School. Bid packages were received from the following firms and opened in the following sequence (Bid Opening Sheet is attached for reference);

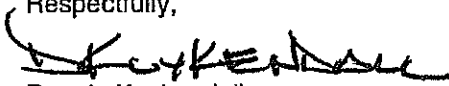
Fix Painting		
Base Bid	\$ 184,000	
Additive Alternate # 1	<u>\$ 14,000</u>	
Base Bid with Alternate # 1	\$ 198,000	
Everlast Builders		
Base Bid	\$ 130,000	
Additive Alternate # 1	<u>\$ 21,200</u>	
Base Bid with Alternate # 1	\$ 151,200	
Painting and Décor LTD		
Base Bid	\$ 99,300	
Additive Alternate # 1	<u>\$ 23,900</u>	
Base Bid with Alternate # 1	\$ 123,200	Low Bid
Prime Painting		
Base Bid	\$ 125,000	
Additive Alternate # 1	<u>\$ 24,500</u>	
Base Bid with Alternate # 1	\$ 149,500	

The Pre-Design budget from the Measure "R" Master Plan is \$102,750 for painting of building exteriors including door and window frames and handrails. This work is considered as the Base Bid scope of work. Additive Alternate # 1 has been included for replacement of rain gutters and down spouts at (6) relocatable classroom buildings which are in need of repair to mitigate potential water damage. This work was not considered in the original PCA report, however is required for preservation of facilities.

Paint work will be coordinated with replacement of various window frames. Color selections have been reviewed and selected by Site Staff, District Staff and Board.

The bid package received from Painting and Décor LTD has been reviewed and found responsive. As such it is our recommendation to the Board of Education and the Superintendent to award Project # 10-20R to Painting and Décor, LTD for the base bid and additive alternate # 1 scope of work.

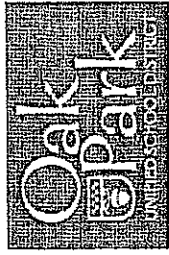
Respectfully,



Dennis Kuykendall
Senior Project Manager
Barnhart – Balfour Beatty

Attachments;
Bid Sheet Tabulation
Master Plan vs. Apparent Low Base Bid Comparison
Painting and Décor, LTD Bid Form and CSLB detail

cc. Julie Suarez, OPUSD
Tom Wulf, OPUSD FPC
Peter Kristensen, OPUSD FPC
Keith Henderson, Barnhart Inc., File



BID OPENING SHEET

Measure 'R' Staff Support Services

Bid Date: 7/7/2010

M/P Pre-Design Estimate \$ 102,750

Contractor	BASE BID	Bid Form	Des. Of Subs	Non-Collusion	Stmnt of Exp.	Bid Bond	Addendum Noted	Job Walk
Listed in order of opening								
Fix Painting		Yes	Yes	Yes	Yes	Yes	N/A	Yes
Base Bid \$ 184,000								
Additive Alternate # 1 \$ 14,000								
Base Bid with Add Alt. # 1 \$ 198,000								
Everlast Builders		Yes	Yes	Yes	Yes	Yes	N/A	Yes
Base Bid \$ 130,000								
Additive Alternate # 1 \$ 21,200								
Base Bid with Add Alt. # 1 \$ 151,200								
Painting and Décor		Yes	Yes	Yes	Yes	Yes	N/A	Yes
Base Bid \$ 99,300								
Additive Alternate # 1 \$ 23,900								
Base Bid with Add Alt. # 1 \$ 123,200								
Prime Painting		Yes	Yes	Yes	Yes	Yes	N/A	Yes
Base Bid \$ 125,000								
Additive Alternate # 1 \$ 24,500								
Base Bid with Add Alt. # 1 \$ 149,500								
Note:								
Additive Alternate # 1 - Remove and replace sheet metal gutter and down spouts systems at (6) relocatable classroom buildings to mitigate potential water damage								

Bid 10-20R Red Oak Elem. School Exterior Repairs and Paint Measure "R" Master Plan

Based upon Back up to FPC Board Package 2-16-10



7/7/2010

Description	Pre-Design Estimate	Year 2010 Pre-Design Estimate	Comments	Actual Costs	Pre-Design Est. vs Actual
Exterior Repair/Painting					
Replace weathered/rotted overhang framing		7,500		Incl	
Pressure clean, recaulk, paint building exteriors		63,000		Incl	
Paint metal door and window frames, handrails		9,500		Incl	
Repair exterior wood trim and stucco finish		22,750		Incl	
Subtotal		102,750	Painting and Décor 7-7-10 Includes Add Alt # 1	123,000	(20,250)
Replace rusted out hollow metal window frames					
Replace non-tempered glass in windows for safety		81,150	Oak Stone	13,800	67,350
		19,125	Pending	19,125	-
Subtotal		100,275		32,925	67,350
Subtotal- Construction costs		203,025		155,925	47,100.00
Design/Engineering fees					
Inspection Fees	15%	30,454	Prepared by Barnhart	-	30,454
Contingency (hard costs only)	5%	10,151	Assumed	10,151	-
PM/CM Fees (Barnhart)	10%	20,303	Assumed	20,303	-
	7%	14,212		14,212	-
		75,119		44,666	30,454
Total Project Cost		278,144		200,591	77,554
				Cost Savings to date	

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 17, 2010
SUBJECT: C.2.e APPROVE UNAUDITED ACTUAL REVENUES AND EXPENDITURES FOR FISCAL YEAR 2009-10

ACTION

ISSUE: Shall the Board review and accept the unaudited actuals of revenue and expenditures for fiscal year 2009-10?

BACKGROUND: Education Code sections 42127 and 42103 set the timelines and procedures for adoption of school district budgets. With implementation of the July 1, budget adoption, prior year total expenditures and income are not available. Therefore, once the books are closed and prior to forwarding the information to the County and the State Department of Education, the prior year actuals must be presented to the District Board of Education.

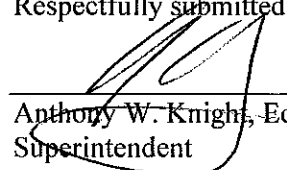
On June 29, 2010 the Board of Education reviewed and adopted the budget for fiscal year 2010-2011. Along with the budget on the State fund forms were estimated year-end balances for each fund. The District's 2009-2010 books are expected to officially close August 15, 2010, when fiscal year revenues, expenditures, and year-end balances will be finalized. Upon completion by the Business Office, a copy of the 2009-2010 Unaudited Actuals Report will be provided to the Board under separate cover and will be made available for public review at the District's Support Services Center.

ALTERNATIVES:

1. Approve the unaudited actual revenues, expenditures, and fund balances for fiscal year 2009-2010 as presented.
2. Do not accept the 2009-2010 year end actuals.

RECOMMENDATION: Alternative No. 1

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 17, 2010
SUBJECT: C.3.a APPROVE PROPOSED BOARD MEETING SCHEDULE FOR THE 2010-2011 SCHOOL YEAR

ACTION

ISSUE: Should the Board of Education approve the proposed Board Meeting schedule for the 2010-11 School Year.

BACKGROUND: The Board approved the 2010 meeting schedule through December 2010 at the December 8, 2009 Board Meeting. For planning purposes, the meetings for the entire 2010-2011 school year need to be scheduled. The Board has not approved the dates listed below beginning with January 2011 and we are asking the Board to consider the recommended dates at this time:

August 17, 2010	Single Regular Meeting in August
September 21, 2010	Single Regular Meeting in September
October 19, 2010	Single Regular Meeting in October
November 16, 2010	Single Regular Meeting in November
*December 7, 2010	Annual Organizational Meeting
(Falls within 15 days after 1 st Friday)	
January 18, 2011	Single Regular Meeting in January
February 15, 2011	Single Regular Meeting in February
March 15, 2011	Single Regular Meeting in March
April 19, 2011	Single Regular Meeting in April
May 17, 2011	Single Regular Meeting in May
May 24, 2011	Budget Study Session Meeting
*June 7, 2011	Regular Meeting in June
June TBD	Board Retreat
*First Tuesday of the month	

Respectfully submitted:



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: AUGUST 17, 2010

SUBJECT: C.3.b APPROVE 2010 GRAND JURY REPORT RESPONSE

ACTION

ISSUE: Shall the Board approve the District's response to the 2010 Grand Jury Report pertaining to retiree benefits provided by Ventura County public school districts?

BACKGROUND: On June 8, 2010, the Ventura County Grand Jury sent its report on post-employment (retiree) benefits, entitled "The Half Billion Dollar Elephant In Our Schools' Closets" to all of the county's public school districts. The District is required to respond to the report within 90 days. As this agenda is going to press, District staff is preparing a draft response to the report, which will be sent to the Board under separate cover in advance of this evening's meeting for the Board's consideration and approval.

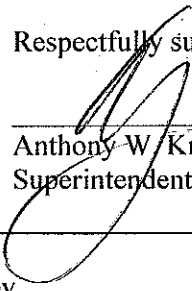
ALTERNATIVES:

1. Approve the response to the Grand Jury Report.
2. Amend and approve the response to the Grand Jury Report.
3. Do not approve the response to the Grand Jury Report.

RECOMMENDATION: At the Board's discretion.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: AUGUST 17, 2010
SUBJECT: C.3.c APPROVE 2010-2011 MORAL IMPERATIVES, GOALS AND ACTION PLANS

ACTION

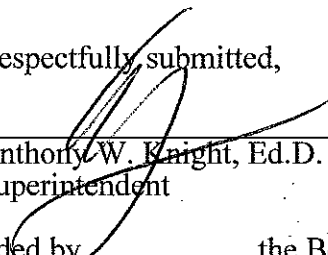
ISSUE: Shall the Board of Education approve the 2010-2011 Moral Imperatives, Goals and Action Plans?

BACKGROUND: On July 30, 2010 the Board of Education revised the 2010-2011 Moral Imperatives and Goals. On August 9 and 10, 2011, the District Leadership Team included action plans. The Board is being asked to approve the completed Moral Imperatives, Goals and Action Plans. They will be provided to the Board under separate cover.

ALTERNATIVES: 1. Approve the 2010-2011 Moral Imperatives, Goals and Actions Plans as submitted.
2. Revise and approve the 2010-2011 Moral Imperatives, Goals and Action Plans.

RECOMMENDATION: At Board's discretion.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT
DATE: JUNE 8, 2010 AUGUST 17, 2010
**SUBJECT: C.4.a. APPROVE AMENDMENT TO BOARD POLICY 5127 –
GRADUATION CEREMONIES AND ACTIVITIES – First-Second
Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 5127 – Graduation Ceremonies and Activities?

BACKGROUND: Board Policy 5127 is being amended to reflect new law (AB 1463) which allows graduating students who are in active military service to wear their military dress uniforms to graduation ceremonies. Board Policy 5127 is being submitted as with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 5127 – Graduation Ceremonies and Activities.
2. Do not amend Board Policy 5127 – Graduation Ceremonies and Activities
3. Adopt a modified version of the amendment to Board Policy 5127 – Graduation Ceremonies and Activities

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5127(a)

Graduation Ceremonies And Activities

High school graduation ceremonies shall be held to recognize those students who have earned a diploma by successfully completing the required course of study, satisfying district standards, and passing any required assessments. The Governing Board believes that these students deserve a public celebration that recognizes the significance of their achievement and encourages them to continue the pursuit of learning throughout their lives.

(cf. 3260 - Fees and Charges)

(cf. 6011 - Academic Standards)

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6162.52 - High School Exit Examination)

(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)

Students who attend Oak Park Independent School or Oak View High School and have earned a diploma by successfully completing the required course of study, may participate in Oak Park High School's graduation exercises on a case-by-case basis that includes the approval of the principals of both schools. Their diploma will be issued from their school of attendance, Oak Park Independent School or Oak View High School

At the discretion of the Superintendent or designee, a student who will complete graduation requirements during the summer may participate in graduation exercises without receiving his/her diploma. When the requirements have been satisfied, a diploma shall be sent to the student.

High school students who have passed the California High School Proficiency Examination or the General Education Development Test must also meet district graduation requirements in order to participate in graduation ceremonies.

(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

The school or district shall not direct invocations, prayers or benedictions at graduation ceremonies.

(cf. 1330 - Use of School Facilities)

(cf. 5145.2 - Freedom of Speech/Expression)

Disciplinary Considerations

In order to encourage high standards of student conduct and behavior, the principal may deny a student the privilege of participating in graduation ceremonies and/or activities in accordance

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5127(b)

with school rules. School rules shall ensure that prior to denial of the privilege(s), the student, and where practicable his/her parent/guardian, is made aware of the grounds for such denial and that the student is given an opportunity to respond to the proposed denial. If privilege(s) are to be denied, the student and parent/guardian shall receive written notice of the denied privilege and the means whereby he/she may appeal this decision.

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

(cf. 5144 - Discipline)

(cf. 6161.2 - Damaged or Lost Instructional Materials)

Honors and Awards

To honor superior academic achievement, graduation ceremonies shall include recognition of valedictorian(s) and salutatorian(s). The Superintendent or designee shall establish procedures that ensure a fair determination of the valedictorian(s) and salutatorian(s).

(cf. 5121 - Grades/Evaluation of Student Achievement)

The Superintendent or designee shall identify other school-sponsored awards which may be given during graduation exercises. A separate awards program may be held to recognize graduating students receiving other school and non-school awards.

(cf. 5126 - Awards for Achievement)

~~Foreign exchange students may receive honorary diplomas during the graduation ceremony.~~
~~(Education Code 51225.5)~~

~~*(cf. 6145.6 - International Exchange)*~~

Conduct at Graduation Ceremonies

Any student participating in a graduation ceremony shall comply with district policies and regulations pertaining to student conduct.

(cf. 5131 - Conduct)

The Superintendent or designee may require graduating students to wear ceremonial attire, such as cap and gown, at the ceremony.

However, any graduating student who has completed basic training and is an active member of any branch of the United States Armed Forces may, at his/her option, wear his/her military dress uniform at the ceremony. (Education Code 35183.3)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

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Students

BP 5127(c)

Elementary/Middle School Promotion Exercises

The Board desires that each elementary and middle school provide age-appropriate promotion exercises to recognize students who have completed the school's course of study.

Legal Reference:

EDUCATION CODE

35183.3 Graduation ceremonies; military dress uniforms

38119 Lease of personal property; caps and gowns

48904 Liability of parent or guardian; withholding of grades, diplomas, transcripts

51225.5 Honorary diplomas; foreign exchange students

~~51400-51403 Elementary school diploma~~

51410-51412 Diplomas

COURT DECISIONS

Cole v. Oroville Union High School District, (2000, 9th Cir.) 228 F.3d 1092

Santa Fe Independent School District v. Doe, (2000) 530 U.S. 290

Lee v. Weisman, (1992) 112 S.Ct. 2649

Sands v. Morongo Unified School District, (1991) 53 Cal. 3d 863

Lemon v. Kurtzman, (1971) 403 U.S. 602

Management Resources:

CDE PROGRAM ADVISORIES

~~0615.89 Granting credit for passing GED, SPB:88/89-11~~

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

Adopted: 5-24-78

Amended: 5-15-84; 6-23-92; 9-17-02, 3-22-05

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT
DATE: ~~JUNE 8, 2010~~ AUGUST 17, 2010
SUBJECT: C.4.b APPROVE AMENDMENT TO BOARD POLICY 5131 - CONDUCT
- ~~First~~ Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 5131 - Conduct?

BACKGROUND: Board Policy 5131 is being revised to reflect new court decision which held that a district may discipline a student for off-campus conduct that is brought to the attention of school officials when the conduct causes, or is likely to cause, a "substantial disruption" of school activities which is more than embarrassment or personality conflicts typical in schools. Board Policy 5131 is being submitted with recommended changes from CSBA.

ALTERNATIVES: 1. Approve the amendment to Board Policy 5131 - Conduct.
2. Do not amend Board Policy 5131 - Conduct.
3. Adopt a modified version of the amendment to Board Policy 5131 - Conduct.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131(a)

Conduct

The Governing Board believes that all students have the right to be educated in a positive learning environment free from disruptions. Students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program on school grounds while going to or coming from school, while at school activities, and while on district transportation.

~~(cf. 5112.5 – Open/Closed Campus)~~
(cf. 5131.1 – Bus Conduct)
(cf. 6145.2 – Athletic Competition)

~~Conduct is considered appropriate when students are diligent in study, careful with school property, courteous, and respectful towards their teachers, other staff, students and volunteers.~~

The Superintendent or designee shall ensure that each school site develops standards of conduct and discipline consistent with district policies and administrative regulations. Students and parents/guardians shall be notified of district and school rules related to conduct.

Prohibited student conduct includes but is not limited to:

1. Conduct that endangers students, staff and others

(cf. 0450 – Comprehensive Safety Plan)
(cf. 5131.7 – Weapons and Dangerous Instruments)
(cf. 5142 – Safety)

2. Conduct that disrupts the orderly classroom or school environment

(cf. 5131.4 – Student Disturbances)

3. Harassment of students or staff, such as bullying, including “cyberbullying,” intimidation, hazing or initiation activity, ridicule, extortion, or any other verbal, written, or physical conduct that causes or threatens to cause **violence**, bodily harm or **substantial disruption** emotional suffering, in accordance with the section entitled “Bullying/Cyberbullying” below.

“Cyberbullying” includes the transmission of communications, posting of harassing messages, direct threats, ~~social cruelty~~, or other harmful texts, sounds or images on the internet, social networking sites, or other digital technologies, using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person’s electronic account and assuming that person’s identity in order to damage that person’s reputation or

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131(b)

friendships.

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

4. Damage to or theft of property belonging to the district, staff or students

(cf. 3515.4 - Recovery for Property Loss or Damage)

(cf. 5131.5 - Vandalism, Theft and Graffiti)

5. Possession or use of laser pointers on school premises, unless used for a valid instructional or other school-related purpose, including employment (Penal Code 417.27)

Prior to bringing a laser pointer on school premises, students shall first obtain permission from the principal or designee. The principal or designee shall determine whether the requested use of the laser pointer is for a valid instructional or other school-related purpose.

6. Use of profane, vulgar, obscene, discriminatory, or abusive language

(cf. 5145.2 - Freedom of Speech/Expression)

7. Plagiarism or dishonesty in school work or on tests

(cf. 5131.9 - Academic Honesty)

(cf. 6162.54 - Test Integrity/Test Preparation)

(cf. 6162.6 - Use of Copyrighted Materials)

8. Inappropriate attire

(cf. 5132 - Dress and Grooming)

9. Tardiness or unexcused absence from school

(cf. 5113 - Absences and Excuses)

(cf. 5113.1 - Truancy)

10. Failure to remain on school premises in accordance with school rules

(cf. 5112.5 - Open/Closed Campus)

11. Possession, use, or being under the influence of tobacco, alcohol, or other prohibited drugs in

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131(c)

violation of school rules

(cf. 5131.6 – Alcohol and Other Drugs)

(cf. 5131.62 – Tobacco)

(cf. 5131.63 – Steroids)

Employees are expected to provide appropriate supervision to enforce standards of conduct and, if they observe or become aware of a violation of these standards, to immediately intervene or call for assistance. If an employee believes a matter has not been resolved, he/she shall refer the matter to his/her supervisor or administrator for further investigation.

Students who violate district or school rules and regulations may be subject to discipline, including, but not limited to, suspension, expulsion or transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with Board policy and administrative regulation. The Superintendent or designee shall notify local law enforcement as appropriate.

(cf. 1020 – Youth Services)

(cf. 1400 – Relations Between Other Governmental Agencies and the Schools)

(cf. 5020 – Parent Rights and Responsibilities)

(cf. 5127 – Graduation Ceremonies and Activities)

(cf. 5144 – Discipline)

(cf. 5144.1 – Suspension and Expulsion/Due Process)

(cf. 5144.2 – Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6020 – Parent Involvement)

(cf. 6145 – Extracurricular and Cocurricular Activities)

(cf. 6184 – Continuation Education)

(cf. 6185 – Community Day School)

Students may also be subject to discipline, **in accordance with law, Board policy, or administrative regulation**, for any off-campus conduct during non-school hours which poses a threat or danger to the safety of students, staff, or district property, or substantially disrupts **school activities**. ~~the educational program of the district or any other district in accordance with law, Board policy, or administrative regulation~~

Possession/Use of Cellular Phones and Other Mobile Communication Devices

Students may possess or use on campus personal electronic signaling devices, including but not limited to, pagers, beepers and cellular/digital telephones, as well as other mobile communications devices including, but not limited to, digital media players, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, and laptops computers, provided that such devices do not disrupt the educational program or school activity and are not used for illegal or unethical activities such as cheating on assignments or

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131(d)

tests. If the device has the capability to capture digital images and/or take photographs of any kind the student shall be prohibited from using this capability. Permitted devices shall:

1. Be turned off during the school day unless it is being used as part of an instructional activity or with the permission of the teacher.
2. Not disrupt the educational program or school activity.
3. May not utilize capability to capture digital images and/or take photographs of any kind at any time.

If disruption occurs or the student uses any mobile communications device for improper activities, the employee may direct the student to turn off the device and/or shall confiscate it. If a school employee finds it necessary to confiscate a device, he/she may either return it at the end of the class period or school day or activity, or keep it until the principal or designee has consulted with the student's parent/guardian.

In accordance with the Board's policy and administrative regulation on search and seizure, a school official may search a student's mobile communications device, including, but not limited to, reviewing messages or viewing pictures.

(cf. 5145.12 – Search and Seizure)

Students shall not use mobile communications devices, even in hands-free mode, while driving on school grounds or to or from a school-related activity.

A student who violates this policy may be prohibited from possessing a mobile communications device at school or school-related events and/or may be subject to further discipline in accordance with Board policy and administrative regulation.

The District is not responsible for lost or stolen cell/digital phones, pagers, beepers, mobile communication devices, digital media players, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, laptop computers, iPods, iPads or any other personal equipment brought to school.

~~No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to health-related purposes. (Education Code 48901.5)~~

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131(e)

Bullying/Cyberbullying

The Board desires to prevent bullying by establishing a positive, collaborative school climate and clear rules for student contact.

(cf. 5137 – Positive School Climate)
(cf. 5138 – Conflict Resolution/Peer Mediation)
(cf. 6164.2 – Guidance/Counseling Services)

The district may provide students instruction in the classroom or other educational settings, that promotes communication, social skills, and assertiveness skills and educates students about appropriate online behavior and strategies to prevent and respond to bullying and cyberbullying. This instruction may involve parents/guardians, staff, and community members.

(cf. 1220 – Citizen Advisory Committees)
(cf. 6163.4 – Student Use of Technology)

School staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective prevention and intervention strategies. Parents/guardians and students also may be provided with similar information.

(cf. 4131, 4231, 4331 – Staff Development)

Students may submit a verbal or written complaint of conduct they consider to be bullying to a teacher or administrator ~~and may also request that their name be kept in confidence. The Superintendent or designee may establish other processes whereby students may submit anonymous reports of bullying.~~ Complaints of bullying or harassment shall be investigated and resolved in accordance with site-level grievance procedures specified in AR 5145.7 – Sexual Harassment.

When a student is suspected of or reported to be using electronic or digital communications to engage in cyberbullying against other students or staff or to threaten district property, the investigation shall include documentation of the activity, identification of the source, and ***specific facts or circumstances that explain*** ~~a determination of the impact or potential impact on school activity, or school attendance,~~ ***or the targeted student's educational performance.***

Students shall be encouraged to save and print any messages sent to them that they feel constitutes cyberbullying and to notify a teacher, principal, or other employee so that the matter may be investigated.

Any student who engages in cyberbullying ~~using district-owned equipment~~ on school premises,

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131(f)

or off- campus in a manner that *causes or is likely to cause a substantial disruption of* impacts a school activity or school attendance, shall be subject to discipline in accordance with district policies and regulations. If the student is using a social networking site or service that has terms of use that prohibit posting harmful material, the Superintendent or designee also may file a complaint with the Internet site or service to have the material removed.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

32261 Bullying

35181 Governing board policy on responsibilities of students

35291-35291.5 Rules

44807 Duty concerning conduct of students

48900-48925 Suspension or expulsion

48908 Duties of students

51512 Prohibition use of electronic listening or recording device in classroom without permission

CIVIL CODE

1714.1 Liability of parents and guardians for willful misconduct of minor

PENAL CODE

288.2 Harmful matter with intent to seduce

313 Harmful matter

417.25-417.27 Laser scope

647 Use of camera or other instrument to invade person's privacy; misdemeanor

647.7 Use of camera or other instrument to invade person's privacy; punishment

653.2 Electronic communication devices, threats to safety

VEHICLE CODE

23124 Use of cellular phones provisional license holders

CODE OF REGULATIONS, TITLE 5

300-307 Duties of pupils

UNITED STATES CODE, TITLE 42

2000h-2000h6 Title IX, 1972 Education Act Amendments

UNITED STATES CODE, TITLE 47

254 Universal service discounts (e-rate)

COURT DECISIONS

J.C. v. Beverly Hills Unified School District, 2009 (CV 08-03824 SVW)

LaVine v. Blaine School District, (2000, 9th Cir.) 257 F.3d 981

Emmett v. Kent School District No. 415, (2000) 92 F.Supp. 1088

Bethel School District No. 403 v. Fraser, (1986) 478 U.S. 675

Tinker v. Des Moines Independent Community School District, (1969) 393 U.S. 503

Management Resources:

CSBA PUBLICATIONS

Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Bulling at School, 2003

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131(g)

Digital Discipline: Off-Campus Student Conduct, the First Amendment and Web Sites, School Law in Review, 2001

NATIONAL SCHOOL SAFETY CENTER PUBLICATIONS

Bullying in School: Fighting the Bullying Battle, 2006

Set Straight on Bullies, 1989

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Preventing Bullying: A Manual for Schools and Communities, 1998

WEB SITES

California Cybersafety for Children: <http://www.cybersafety.ca.gov>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/lss>

CSBA: <http://www.csba.org>

Center for Safe and Responsible Internet Use: <http://csriu.org> and <http://cyberbully.org>

National School Boards Association: <http://nsba.org>

National School Safety Center: <http://www.schoolsafety.us>

NetSmartz: <http://www.netsmartz.org>

U.S. Department of Education: <http://www.ed.gov>

Adopted: 5-25-78

Amended: 10-15-80, 5-15-84, 5-20-86, 8-5-92, 9-17-02, 11-16-04, 2-19-08, 3-17-09

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT
DATE: ~~JUNE 8, 2010~~ AUGUST 17, 2010
**SUBJECT: C.4.c. APPROVE AMENDMENT TO BOARD POLICY 5131.7 –
WEAPONS AND DANGEROUS INSTRUMENTS –~~First~~ Second
Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 5131.7 – Weapons and Dangerous Instruments?

BACKGROUND: Board Policy 5131.7 is being revised to reflect new law (AB 1390 which requires the principal or designee to notify law enforcement when a student possesses a firearm or explosive, or sells or furnishes a firearm, at school. Board Policy 5131.7 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 5131.7 – Weapons and Dangerous Instruments.
2. Do not amend Board Policy 5131.7 – Weapons and Dangerous Instruments.
3. Adopt a modified version of the amendment to Board Policy 5131.7 – Weapons and Dangerous Instruments.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.7(a)

Weapons And Dangerous Instruments

The Governing Board ~~desires~~ **recognizes that** students and staff ~~have a to be free from the danger presented by firearms and other weapons and recognizes that they have the right to a safe and secure campus free from psychological and physical harm~~ **and desires to protect them from the dangers presented by firearms and other weapons.**

(cf. 0450 – Comprehensive Safety Plan)

(cf. 51116.1 – Intradistrict Open Enrollment)

(cf. 5131 – Conduct)

(cf. 5144 – Discipline)

Possession of Weapons

The Board prohibits any **student** ~~person other than authorized law enforcement or security personnel~~ from possessing weapons, imitation firearms, or dangerous instruments of any kind in school buildings, on school grounds or buses, or at a school-related or school-sponsored activities away from school, or while going to or coming from school..

~~(cf. 0450 – Comprehensive Safety Plan)~~

~~(cf. 4158/4258/4358 – Employee Security)~~

Unless he/she has obtained prior written permission as specified below, any student who is determined to have brought a firearm to school or possessed a firearm at school, as verified by a school employee, shall be expelled for not less than one year, except that the Board may set an earlier date for readmission on a case-by-case basis in accordance with Board policy and administrative regulation. (Education Code 48915; 20 USC 7151)

(cf. 5144.1 – Suspension and Expulsion/Due Process)

(cf. 5144.2 – Suspension and Expulsion/Due Process (Individuals with Disabilities))

Students possessing or threatening others with a weapon, dangerous instrument or imitation firearm **shall be** ~~are~~ subject to suspension and/or expulsion in accordance with law, Board policy and administrative regulations.

Under the power granted to the Board to maintain order and discipline in the schools and to protect the safety of students, staff, and the public, any school employee is authorized to confiscate a weapon, dangerous instrument, or imitation firearm from any **student** ~~person~~ on school grounds.

The principal or designee shall notify law enforcement authorities when any student possesses a **firearm, explosive, or other dangerous** ~~weapon or instrument~~ without permission, **sells, or furnishes a firearm,** or commits any act of assault with a firearm or other weapon. (20 USC 7151; Education Code 48902; Penal Code 245, 626.9, 626.10)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.7(b)

Advance Permission for Possession of a ~~Firearm~~ **Weapon** for Educational Use

A student who desires to possess ~~or transport~~ a firearm, ~~or imitation firearm~~, **or other prohibited weapon** on school grounds for an educational purpose shall request prior permission from the principal at least five school days in advance of the planned possession. The student's parent/guardian shall provide written permission explaining the planned use of the weapon and the duration. The student shall also submit a written explanation from the staff person responsible for the school-sponsored activity or class.

On a case-by-case basis, the principal shall determine whether to grant permission for such possession when necessary for a school-sponsored activity or class or as part of the educational program. Factors that shall be considered include, but are not limited to, the planned use of the weapon, the duration and location of the planned use, whether an audience is expected, and any perceived adverse effects to the safety and well-being of students or staff. If the principal grants such permission, he/she shall provide the student and staff person with a written explanation regarding any limitations and the permissible duration of the student's possession.

When the principal or designee grants permission, he/she shall take all necessary precautions to ensure the safety of all persons on schools grounds, including, but not limited to, inspecting a firearm to verify that no live ammunition is present. Any weapon allowed ~~The principal and/or a staff member with knowledge of firearm safety shall inspect the weapon to ensure that necessary safety precautions have been taken, including inspection to ensure that no live ammunition is present. The firearm shall be stored in a locked vehicle or in an appropriate, locked container before and after the educational activity.~~

A student granted permission to possess a ~~firearm~~ **weapon** may be suspended and/or expelled if he/she possesses or uses the weapon inappropriately.

Possession of Pepper Spray

~~Students age 16 or older may legally possess tear gas or tear gas weapons such as pepper spray for the purpose of self-defense. However,~~ To prevent potential misuse that may harm students or staff, students are prohibited from carrying **tear gas, or tear gas weapons such as pepper spray** ~~such items~~ on campus or at school activities.

Reporting of Dangerous Objects

The Board encourages students to promptly report the presence of weapons, injurious objects or other suspicious activity to school authorities. The identity of a student who reports such activity shall remain confidential to the extent permitted by law.

(cf. 5125 – Student Records)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.7(c)

The Superintendent or designee shall develop strategies designed to facilitate student reporting of the presence of injurious objects on school grounds, such as tip hotlines, electronic transmissions, or other methods that preserve the student's anonymity. Incident reports and records shall not identify the student who reported the possession. The **Superintendent or designee** strategy shall also provide a method of informing staff, students and parents/guardians that students who report the presence of injurious objects on school campuses are to be protected and their identity shielded.

(cf. 5138 - Conflict Resolution/Peer Mediation)

Legal Reference:

EDUCATION CODE

35291 Governing board to prescribe rules for discipline of the schools

48900 Grounds for suspension/expulsion

48902 Notification of law enforcement authorities

48915 Required recommendation for expulsions

48916 Readmission

49330-49335 Injurious objects

PENAL CODE

245 Assault with deadly weapon

417.4 Imitation firearm; drawing or exhibiting

626.9 Gun-Free School Zone Act of 1995

626.10 Dirks, daggers, knives, razor or stun gun; bringing or possessing in school or on school grounds; exception

653k Soliciting a minor to commit certain felonies

12001 Control of deadly weapons

12020-12036 Unlawful carrying and possession of concealed weapons

12220 Unauthorized possession of a machine gun

~~12403.7 Weapons approved for self defense~~

~~12220 Unauthorized possession of a machinegun~~

12401-12404 Tear gas

12550-12555 BB devices and imitation firearms

UNITED STATES CODE, TITLE 20

6301-7941 No Child Left Behind Act; especially:

7151 Gun-Free Schools Act

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION COMMUNICATIONS

0401.01 Protecting Student Identification in Reporting Injurious Objects

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Guidance Concerning State and Local Responsibilities Under the Gun-Free Schools Act, January 2004

CSBA PUBLICATIONS

~~911: A Manual for Schools and Media During a Campus Crisis, 2001~~

~~Protecting Our Schools: Governing Boards Strategies to Combat School Violence, 1999~~

WEB SITES

California Department of Education, Safe Schools: <http://www.cde.ca.gov/ls/ss>

California Attorney General's Crime and Prevention Center: <http://www.safestate.org>

CSBA: <http://www.csba.org>

National Alliance for Safe Schools: <http://www.safeschools.org>

National School Safety Center: <http://www.schoolsafety.us>

U.S. Department of Education, Office of Safe and Drug Free Schools: <http://www.ed.gov/about/offices/list/osdfs>

Adopted: 8-5-92

Amended: 9-17-02; 5-18-04, 9-18-07, 6-10-08

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT
DATE: ~~JUNE 8, 2010~~ AUGUST 17, 2010
**SUBJECT: C.4.d APPROVE AMENDMENT TO BOARD POLICY 5145.11 –
QUESTIONING AND APPREHENSION – First Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 5145.11 – Questioning and Apprehension?

BACKGROUND: Board Policy 5145.11 is being revised to reflect new court decision which held that it was unconstitutional for law enforcement officials to interview a student on school grounds regarding allegations of child abuse without a warrant, court order, exigent circumstances, or parent/guardian consent. Policy contains new language directing the principal or designee to request that law enforcement certify that appropriate legal authority for the interview exists and that the principal maintain a record of student interviews. Board Policy 5145.11 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 5145.11 – Questioning and Apprehension.
2. Do not amend Board Policy 5145.11 – Questioning and Apprehension.
3. Adopt a modified version of the amendment to Board Policy 5145.11 – Questioning and Apprehension.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.11(a)

Questioning And Apprehension

The Governing Board is committed to providing a safe learning environment and cooperating with law enforcement officials and peace officers as necessary to help ensure the safety of students, staff, and the community and in carrying out their official duties.

*(cf. 0450 – Comprehensive Safety Plan)
(cf. 5141.4 – Child Abuse Prevention and Reporting)
(cf. 5145.12 – Search and Seizure)*

In accordance with standards specified in law and court decisions, law enforcement officers may interview and question students on school premises. The Superintendent or designee shall collaborate with local law enforcement agencies to develop parameters under which law enforcement officers will interview students at school.

(cf. 1400 – Relations Between Other Governmental Agencies and the Schools)

When any law enforcement official requests an interview with a student, the principal or designee shall request that the official provide verification of his/her identity and official capacity and certify the legal authority under which the interview is being conducted. If the officer refuses to provide certification of the legal authority for the interview, the principal or designee shall document such refusal and should consult with district legal counsel, as appropriate, before allowing the interview to proceed. The principal or designee shall maintain a record of all documentation relative to law enforcement interviews of students.

If the officer needs to interview or question the student immediately, the principal or designee shall accommodate the process in a way that causes the least possible disruption for the student and school, gives the student appropriate privacy, and models exemplary cooperation with law enforcement authorities.

~~Law enforcement officers have the right to interview and question students on school premises. When such an interview is requested, the principal or designee shall ascertain the officer's identity, official capacity, and the authority under which he/she acts. If the officer needs to interview or question the student immediately, the principal or designee shall accommodate the process in a way that causes the least possible disruption to the school, gives the student appropriate privacy, and models exemplary cooperation with community law enforcement authorities.~~

Except in cases of child abuse or neglect, the principal or designee shall **attempt to** notify the

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.11(b)

student's parent/guardian *as soon as practicable after* when a law enforcement *has interviewed the student* officer requests an interview on school premises.

At the law officer's discretion and with the student's approval, the principal or designee may be present during the interview.

If a minor student is removed If the law officer finds it necessary to remove the student from school, the principal or designee shall *immediately notify the parent/guardian or responsible relative regarding the student's release and the place to which he/she is reportedly being taken, except when the minor has been taken into custody as a victim of suspected child abuse. (Education Code 48906)* first ascertain the reason for such action. Upon releasing the student, the principal or designee shall immediately attempt to inform the student's parent/guardian.

Personnel responsible for releasing a student from school custody shall exercise extreme diligence to prevent such release to any unauthorized or unidentified person.

(cf. 5142 - Safety)

Subpoenas

Although subpoenas may legally be served at school *on students age 12 or older*, the Board believes that serving officials should be strongly urged to serve subpoenas at the home of the student whenever possible. ~~In these situations~~ *When served at school, the principal or designee shall take all reasonable* steps should be taken to ensure a minimum of embarrassment or loss of class time for the student.

Legal Reference:

EDUCATION CODE

44807 Duty concerning conduct of pupils

48264 Arrest of truants

48265 Delivery of truant

48902 Notice to law authorities

48906 Release of minor pupil to peace officers; notice to parent, guardian or relative

48909 Narcotics and other hallucinogenic drugs (re arrest)

CODE OF CIVIL PROCEDURE

416.60 Service of summons or complaint to a minor

PENAL CODE

830-832.17 Peace officers

~~833-851.85 re arrests~~

1328 Service of subpoena

WELFARE AND INSTITUTIONS CODE

627 Custody of minor

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.11(c)

CODE OF REGULATIONS, TITLE 5

303 Duty to remain at school

COURT DECISIONS

People v. Lessie, (2010) 47 Cal. 4th 1152

Greene v. Camreta, (2009, 9th Cir.) 588 F.3d 1011

In re William V., (2003) 111 Cal.App.4th 1464

People v. Burton (1971) 6 Cal. 3d 375

In re Donaldson (1969) 269 Cal. App. 2d 509

Baines v. Brady (1953) 122 Cal. App. 2d 957, 960

In the matter of Paul P., 85 Daily Journal D.A.R. 2594

ATTORNEY GENERAL OPINIONS

32 Ops. Cal. Atty. Gen. 46 (1958)

34 Ops. Cal. Atty. Gen. 93 (1959)

54 Ops. Cal. Atty. Gen. 96 (1971)

Management Resources:

WEB SITES

California Department of Justice, Office of the Attorney General: <http://caag.state.ca.us>

Adopted: 5-20-86

Amended: 9-5-89, 9-5-89, 8-18-92, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT
DATE: ~~JUNE 8, 2010~~ AUGUST 17, 2010
**SUBJECT: C.4.e APPROVE AMENDMENT TO BOARD POLICY 5145.3 –
NONDISCRIMINATION/HARASSMENT - ~~First~~ Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 5145.3 – Nondiscrimination/Harassment?

BACKGROUND: Board Policy 5145.3 is being revised to include prohibited bases of discrimination and to specify that a student may need to be provided with accommodations to protect his/her from threatened or actual harassing or discriminatory behavior. Board Policy 5145.3 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 5145.3 – Nondiscrimination/Harassment.
2. Do not amend Board Policy 5145.3 – Nondiscrimination/Harassment.
3. Adopt a modified version of the amendment to Board Policy 5145.3 – Nondiscrimination/Harassment.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.3(a)

Nondiscrimination/Harassment

The Governing Board shall ***desires to*** ensure equal opportunities for all students in admission and access to the ***district's*** educational programs, guidance and counseling programs, athletic programs, testing procedures, and other activities. District programs and activities shall be free from discrimination, including harassment, with respect to the student's actual or perceived sex, gender, ethnic group identification, race, national origin, religion, color, physical or mental disability, age or sexual orientation. ~~School staff and volunteers shall carefully guard against segregation, bias and stereotyping in instruction, guidance and supervision. The district may provide male and female students with separate shower rooms and sexual health and HIV/AIDS prevention classes in order to protect student modesty.~~

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5145.9 - Hate-Motivated Behavior)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 6164.6 - Identification and Education under Section 504)

The Board prohibits ***discrimination***, intimidation, or harassment of any student by any employee, student or other person in the district. ***Prohibited harassment includes physical, verbal, nonverbal, or written conduct based on one of the categories listed above that is so severe and pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the purpose or effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects the student's educational opportunities.*** Staff shall be alert and immediately responsive to student conduct which may interfere with another student's ability to participate in or benefit from school services, activities or privileges.

School staff and volunteers shall carefully guard against segregation, bias, and stereotyping in the delivery of services, including but not limited to, instruction, guidance, and supervision.

(cf. 5145.2 - Freedom of Speech/Expression)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

(cf. 6164.2 - Guidance/Counseling Services)

(cf. 5145.7 - Sexual Harassment)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

(cf. 6162.5 - Student Assessment)

The principal or designee shall develop a plan to provide students with appropriate accommodations when necessary for their protection from threatened or potentially harassing

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.3(b)

or discriminatory behavior.

Students who **engage in discrimination or harassment in violation of law, Board policy, or administrative regulation** harass other students shall be subject to appropriate discipline, up to and including counseling, suspension and/or expulsion. Any employee who permits or engages in harassment **or prohibited discrimination shall** may be subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4119.21/4219.21/4319.21 – Professional Standards)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 5131 – Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Grievance Procedures

The Board hereby designates the following position(s) as Coordinator(s) for Nondiscrimination to handle complaints regarding discrimination and inquiries regarding the district's nondiscrimination policies:

Superintendent
Oak Park Unified School District
5801 E. Conifer Street
Oak Park, CA 91377
818-735-3206

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 1312.3 - Uniform Complaint Procedures)

Any student who feels that he/she **has been subjected to discrimination or harassment** ~~is being harassed~~ should immediately contact either the Coordinator for Nondiscrimination, the principal or any other staff member. Any student **or school employee** who observes an incident of **discrimination or harassment** should report the **incident** ~~harassment~~ to **the Coordinator or principal**, a school employee, whether or not the victim files a complaint.

~~Employees who become aware of an act of harassment shall immediately report the incident to the Coordinator for Nondiscrimination.~~ Upon receiving a complaint of discrimination or harassment, the Coordinator shall immediately investigate the complaint in accordance with site-level grievance procedures specified in AR 5145.7 – Sexual Harassment. ~~Where the Coordinator finds that harassment has occurred, he/she shall take prompt, appropriate action to end the~~

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

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Students

BP 5145.3(c)

~~harassment and address its effects on the victim.~~

~~The Coordinator shall also advise the victim of any other remedies that may be available. The Coordinator shall file a report with the Superintendent or designee and refer the matter to law enforcement where required.~~

The Superintendent or designee shall ensure that the student handbook clearly describes the district's nondiscrimination policy, procedures for filing a complaint regarding discrimination or harassment, and the resources that are available to students who feel that they have been the victim of discrimination or harassment. The district's policy may also be posted on the district website or any other location that is easily accessible to students.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex, especially:

~~221.5 Prohibited sex discrimination~~

~~221.7 School sponsored athletic programs; prohibited sex discrimination~~

48900.3 Suspension or expulsion for act of hate violence

48900.4 Suspension or expulsion for threats or harassment

48904 Liability of parent/guardian for willful student misconduct

48907 Student exercise of free expression

48950 Freedom of speech

49020-49023 Athletic programs

~~51006-51007 Equitable access to technological education programs~~

51500 Prohibited instruction or activity

51501 Prohibited means of instruction

60044 Prohibited instructional materials

CIVIL CODE

1714.1 Liability of parents/guardians for willful misconduct of minor

PENAL CODE

422.55 Interference with constitutional right or privilege

422.6 Crimes, harassment

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform Complaint Procedures

4621 District policies and procedures

4622 Notice requirements

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

UNITED STATES CODE, TITLE 20

1681-1688 Title IX of the Education Amendments of 1972

UNITED STATES CODE, TITLE 42

2000d-2000e-17 Title VI & VII Civil Rights Act of 1964 as amended

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

CODE OF FEDERAL REGULATIONS, TITLE 34

100.3 Prohibition of discrimination on basis of race, color or national origin

104.7 Designation of responsible employee for Section 504

106.8 Designation of responsible employee for Title IX

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.3(d)

106.9 Notification of nondiscrimination on basis of sex

COURT DECISIONS

Donovan v. Poway Unified School District (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003) 324 F.3d 1130

Management Resources:

CSBA PUBLICATIONS

Providing a Safe, Nondiscriminatory School Environment for All Students, Policy Brief, April 2010

CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES

California Student Safety and Violence Prevention – Laws and Regulations, April 2004

FIRST AMENDMENT CENTER PUBLICATIONS

Public Schools and Sexual Orientation: A First Amendment Framework for Finding Common Ground, 2006

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Dealing with Legal Matter Surrounding Students' Sexual Orientation and Gender Identity, 2004

U.S. DEPARTMENT OF EDUCATION, OFFICE OF CIVIL RIGHTS PUBLICATIONS

Notice of Non-Discrimination, January, 1999

Racial Incidents and Harassment Against Students at Educational Institutions; Investigative Guidance, 59 FR 47, March, 1994

WEB SITES

CSBA: <http://www.csba.org>

California Safe Schools Coalition: <http://www.casafeschools.org>

California Department of Education: <http://www.cde.ca.gov>

First Amendment Center: <http://www.firstamendment.org>

National School Boards Association: <http://www.nsba.org>

U.S. Department of Education, Office of Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

Adopted: 10-15-80

Amended: 5-20-86, 8-18-92, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: JUNE 8, 2010 AUGUST 17, 2010

**SUBJECT: C.4.f APPROVE AMENDMENT TO BOARD POLICY 6142.7 –
PHYSICAL EDUCATION AND ACTIVITY – ~~First~~ Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6142.7 – Physical Education and Activity?

BACKGROUND: Board Policy 6142.7 is being retitled and revised to incorporate opportunities for physical activity outside of the regular physical education curriculum. Policy also adds Board approval of courses that qualify for P.E. credit and established expectation that 50 percent of P.E. class time will be spent in moderate to vigorous physical activity. Policy 6142.7 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6142.7 – Physical Education and Activity.
2. Do not amend Board Policy 6142.7 – Physical Education and Activity.
3. Adopt a modified version of the amendment to Board Policy 6142.7 – Physical Education and Activity.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.7(a)

Physical Education

The Governing Board recognizes the positive benefits of physical activity for student health and academic achievement. The ***District shall*** ~~Board desires to provide~~ ***all students the opportunity to be physically active on a regular basis through high-quality*** a physical education ***instruction and may provide additional opportunities for physical activity throughout the school day. The district's physical education and activity programs shall support*** ~~program that supports the district's coordinated student wellness program, provides an adequate amount of moderate to vigorous physical activity, builds interest and proficiency in movement skills and encourages students' lifelong fitness. through physical activity. Besides promoting high levels of personal achievement and a positive self image, physical education activities should teach students how to cooperate in the achievement of common goals.~~

(cf. 5030 – Student Wellness)

(cf. 5121 – Grades/Evaluation of Student Achievement)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6145.2 – Athletic Competition)

~~The Board shall approve the components of the physical education program.~~ The district's ***physical education*** program shall ***provide a developmentally appropriate sequence of instruction*** be aligned with state's model content standards and curriculum frameworks. The ***Superintendent or designee shall ensure that the*** district's program ~~shall provides~~ ***students with equal opportunities for instruction and participation in physical education instruction regardless of gender in accordance with law.***

(cf. 0410 – Nondiscrimination in District Programs and Activities)

(cf. 6011 – Academic Standards)

(cf. 6143 - Courses of Study)

~~for physical education and shall provide a developmentally appropriate sequence of instruction including, at appropriate grade levels,~~ ***The overall course of study for grades 9-12 shall include the effects of physical activity upon dynamic health, and at grades 9-12, the mechanics of body movement, aquatics, gymnastics and tumbling, individual and dual sports, rhythms and dance, team sports, and combatives such as self-defense and fencing. (Education Code 33352; 5 CCR 10060)***

The Board shall approve the courses in grades 9-12 for which physical education credit may be granted.

(cf. 6146.1 – High School Graduation Requirements)

(cf. 6146.11 – Alternative Credits Toward Graduation)

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Series 6000

Instruction

BP 6142.7(b)

The district's physical education program shall engage students in moderate to vigorous physical activity, as defined in the accompanying administrative regulation, for at least 50 percent of class or session time. The Superintendent or designee shall develop strategies to monitor the amount of moderate to vigorous physical activity that takes place in the physical education instructional program.

Students with disabilities shall be provided instruction in physical education ~~An appropriate alternative activity or exemption from physical education class shall be provided for a student with disabilities in accordance with his/her individualized education program or Section 504 accommodation plan.~~

(cf. 6159 – Individualized Education Program)
(cf. 6164.6 - Identification and Education Under Section 504)

~~Physical education staff shall appropriately adjust the amount or type of physical exercise required of students~~ During air pollution episodes, ***extreme weather*** ~~hot weather~~ or other inclement conditions ***physical education staff shall make appropriate adjustments to the program or shall seek alternative indoor space to enable students to participate in active physical education.*** ~~or as needed to accommodate individual student health needs.~~

(cf. 3514 – Environmental Safety)
(cf. 5141.7 – Sun Safety)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)

Staffing

~~The district's~~ Physical education program shall be ***delivered*** ~~provided by~~ appropriately credentialed teachers ***who may be assisted by instructional aides, paraprofessionals, and/or volunteers.***

(cf. 1240 – Volunteer Assistance)
(cf. 4112.2 – Certification)
(cf. 4222 – Teacher Aides/Paraprofessionals)

The district shall provide physical education teachers with continuing professional development, including classroom management and instructional strategies designed to keep students engaged and active and shall be offered to physical education teachers and to classroom teachers serving as instructors of physical education in order to enhance the quality of physical education instruction and assessment. ~~the variety of activities offered.~~

(cf. 4131 – Staff Development)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.7(c)

(cf. 5121 – Grades/Evaluation of Student Achievement)

Physical Fitness Testing

The Superintendent or designee shall annually administer the physical fitness test designated by the State Board of Education to students in grades 5, 7, and 9. (Education Code 60800)

Temporary Exemptions

The Superintendent or designee may grant temporary exemption from physical education under either of the following conditions: (Education Code 51241)

1. The student is ill or injured and a modified program to meet his/her needs cannot be provided.
2. The student is enrolled for one-half time or less.

Two-Year Exemptions

With a student's consent, the Superintendent or designee may exempt the students, from any two years of physical education courses during grades 10-12 provided that the student has satisfactorily met any five of the six standards of the state's physical fitness test in grade 9. (Education Code 51241)

Upon request by students and/or their parents/guardians, the Superintendent or designee may administer the physical fitness test to students in grade 10-12 who need to pass the test in order to qualify for a two-year exemption from physical education courses.

Permanent Exemptions

The Superintendent or designee may grant a permanent exemption from physical education to a student under any of the following conditions: (Education Code 51241)

1. The student is age 16 years or older and has been enrolled in grade 10 for one or more academic years
2. The student is enrolled as a postgraduate student
3. The student is enrolled in a juvenile home, ranch, camp or forestry camp school with scheduled recreation and exercise

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.7(d)

Other Exemptions

The Superintendent or designee may grant an exemption from physical education under the following special circumstances:

1. The student in grades 10-12 is excused for up to 24 clock hours in order to participate in automobile driver training. (Education Code 51222)
2. The student in grades 10-12 attends a regional occupational center or program and attendance in physical education courses results in hardship because of the travel time involved. (Education Code 52316)
3. The student is in a high school and engaged in a regular school-sponsored interscholastic athletic program carried on wholly or partially after regular school hours. (Education Code 51242)

(cf. 6145.2 - Athletic Competition)

Program Evaluation

The Superintendent or designee shall annually report to the Board the results of the physical fitness testing for each school and applicable grade level. He/she shall also report to the Board regarding the number of instructional minutes offered in physical education for each grade level, the number of two-year and permanent exemptions granted pursuant to Education Code 51241, as described below, and any other data agreed upon by the Board and the Superintendent or designee to evaluate the program quality and the effectiveness of the district's program in meeting goals for physical activity.

(cf. 0500 - Accountability)

(cf. 6190 - Evaluation of the Instructional Program)

~~The Superintendent or designee shall report the aggregate results of the physical fitness testing in the annual school accountability report card required by Education Code 33126 and 35256. (Education Code 60800)~~

~~(cf. 0510 - School Accountability Report Card)~~

Legal Reference:

EDUCATION CODE

33126 School accountability report card

33350-33354 CDE responsibilities re: physical education

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.7(e)

35256 School accountability report card
49066 Grades; physical education class
51210 Course of study, grades 1-6
51220 Course of study, grades 7-12
51222 Physical education
51223 Physical education, elementary schools
51241 Temporary or permanent exemption from physical education
51242 Exemption from physical education for athletic program participants
52316 Excuse from attending physical education classes
60800 Physical performance test
CODE OF REGULATIONS, TITLE 5
1040-1048 Physical performance test
3051.5 Adapted physical education for individuals with exceptional needs
10060 Criteria for high school physical education programs
UNITED STATES CODE, TITLE 29
794 Rehabilitation Act of 1973, Section 504
UNITED STATES CODE, TITLE 42
1751 Note Local wellness policy
ATTORNEY GENERAL OPINIONS
53 Ops.Cal.Atty.Gen. 230 (1970)

Management Resources:

CSBA PUBLICATIONS

Active Bodies, Active Minds: Physical Activity and Academic Achievement, Fact Sheet, February 2010

Maximizing Opportunities for Physical Activity Through Joint Use of Facilities, Policy Brief, rev. February 2010

Maximizing Opportunities for Physical Activity During the School Day, Fact Sheet, November 2009

Moderate to Vigorous Physical Activity in Physical Education to Improve Health and Academic Outcomes, Fact Sheet, November 2009

Building Health Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009

Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007

Physical Education and California Schools, Policy Brief, rev. October 2007

Student Wellness: A Health Food and Physical Activity Policy Resource Guide, rev. April 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Physical Education Model Content Standards for California Public Schools: Kindergarten through Grade 12: January 2005

Physical Education Framework for California Public Schools: Kindergarten Through Grade 12, 2009 1996

Adapted Physical Education Guidelines for California Schools, 2003

CDE PROGRAM ADVISORIES

0418.89 Physical Education, April 18, 1989

CDHS PUBLICATIONS

School Idea and Resource Mini Kit, 2000

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide for Elementary and Middle/High Schools, 2000

NASBE PUBLICATIONS

Fit, Healthy and Ready to Learn, 2000

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLICATIONS

2008 Physical Activity Guidelines for Americans, October 2008

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6142.7(f)

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Physical Fitness Testing: <http://www.cde.ca.gov/ta/tg/pf>

California Department of Health Services, School Health Connections:

<http://www.mch.dhs.ca.gov/programs/she/she.htm>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Project LEAN (Leaders Encouraging Activity and Nutrition): <http://www.californiaprojectlean.org>

Centers for Disease Control and Prevention (CDC): <http://www.cdc.gov>

Educational Data Systems, California physical fitness: <http://www.eddata.com/projects/current/cpf>

FITNESSGRAM®, Cooper Institute: <http://www.fitnessgram.net>

Healthy People 2010: <http://www.healthypeople.gov>

National Association for Sports and Physical Education: <http://www.aahperd.org/naspe>

National School Boards Association: <http://www.schoolhealth@nsba.org>

National Association of State Boards of Education (NASBE): <http://www.boards@nasbe.org>

President's Council on Physical Fitness and Sports: <http://www.fitness.gov>

The California Endowment: <http://www.calendow.org>

U.S. Department of Health and Human Services: <http://www.health.gov>

Adopted: 9-17-02

Amended: 6-17-03, 6-10-08