

**MINUTES OF REGULAR BOARD MEETING      12-9-08      #796**  
**BOARD OF EDUCATION**

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mrs. Cindy Vinson, called the regular meeting to order at 5:09 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Mrs. Cindy Vinson, President, Mrs. Jan Iceland, Vice President, Mrs. Mary Rees, Clerk, Mrs. Barbara Laifman, Member, and Mrs. Marie Panec, Member.

**PUBLIC COMMENTS**

None

**ADJOURN TO CLOSED SESSION**

The Board adjourned to Closed Session at 5:10 p.m.

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Cindy Vinson, reconvened the regular meeting to order at 6:02 p.m. in the Oak Park High School, Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Mrs. Cindy Vinson, President, Mrs. Jan Iceland, Vice President, Mrs. Mary Rees, Clerk, Mrs. Barbara Laifman, Member, Mrs. Marie Panec, Member, Ben Pyle, Student Board Representative.

**STAFF PRESENT**

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Mr. Cliff Moore, Assistant Superintendent, Human Resources, Mrs. Laurel Ford, Director, Teaching and Learning, Mrs. Jane Mintz, Director, Educational Technology, and Ms. Linda Sheridan, Executive Assistant

**FLAG SALUTE**

Jane Mintz led the Pledge of Allegiance to the Flag

**REPORT ON CLOSED SESSION**

During Closed Session held this evening the Board took no action.

**ADOPTION OF AGENDA**

On motion of Jan Iceland, seconded by Marie Panec, the Board of Education adopted the agenda except to move Item C.1.i to Action under Business Services 4.a. Motion carried 5-0.

**PUBLIC COMMENTS**

Doug Simons representing Scanlon, Guerra, Burke, Insurance Brokers, addressed the Board about considering getting a bid from his company for workers compensation, property and liability insurance.

**REPORT FROM BOARD MEMBERS**

Board Member Barbara Laifman reported she attended the Medea Creek Middle School Internet predator presentation for students and parents which was very informative. She commented on how important volunteers were to the students at our schools. Mrs. Laifman reported she attended the CSBA Conference for the day on Friday to support the presentation on Wellness by Dr. Knight and Laurel Goins who did a great job. She attended the assembly today at the high school for the Acceptance Week. Board Member

Jan Iceland congratulated Marie Panec on her election as Secretary of the Ventura County School Boards Association. She reported she attended the Finance Committee meeting and the Technology Committee meeting yesterday where they finalized the C6 multiyear plan which the Board will approve tonight. Mrs. Iceland reported she attended the CSBA Conference and Delegate Assembly last week. She reported that Tony, Jane and Laurel presentations were great and a Medea Creek Middle School student's art work was chosen to be presented to Assembly Member Brownley at the Legislator's Lunch on Friday. The student and her parents were in attendance at the luncheon they all sat together with Assembly Member Brownley and CSBA President Paul Chatman at the head table. It was quite an honor. Board Member Mary Rees reported she attended the Father/Daughter dance at Oak Hills Elementary School which was very well attended. She also attended the High School Choir Concert where grads came back and commented they felt they were succeeding in college so we should all feel proud that we are doing our jobs to help our students be successful. Mrs. Rees also thanked Cindy Vinson for her service at Board President during 2008. Board Member Marie Panec reported she also attended the High School Choir Concert which was wonderful. Heidi Cissel does a great job. She attended the Facilities Planning Meeting and the Board will be hearing and talking about that later in the meeting. Mrs. Panec also reported she evaluated and accessed student work for Acceptance Week at the High School but will be unable to attend the awards assembly on Friday to see who wins. Board Member Cindy Vinson reported she too attended the High School Choir Program and had someone say to her that this was the finest choir he had ever heard. She attended the Safe Kids Task Force and they will look into creating a Junior CERT Team with high school students since the elementary schools have very few men who work there and feel that during an emergency they will need additional support.

#### **REPORT FROM STUDENT BOARD REPRESENTATIVE**

Ben Pyle reported Oak Park High School ASB held a food drive last week. This week was Acceptance Week with many activities. There will be a Powder Puff Football game as a fundraiser and Comedy Sportz is Friday night.

#### **REPORT FROM SUPERINTENDENT**

Dr. Knight reported the District presented two workshops at the CSBA convention last week, one on Wellness called Growing Health Kids: naturally, sustainably and additive free and the other on 21<sup>st</sup> Century Classrooms: A Hitchhiker's Guide. There was a large audience for the morning presentation on 21<sup>st</sup> Century Classrooms and Dr. Knight was very proud of Jane Mintz for her presentation.

Dr. Knight also expressed his pride of Oak Park High School for their Acceptance Week activities.

The Finance and Facilities Committees are both hard at work. With the passage of Measure R it is important that we get the work started as soon as possible. The Finance Committee is made up of all the important stakeholders, union representatives, parents, administrators who are starting the important work of looking at the budget to see where cuts can be made.

Dr. Knight also reported that he received a letter from the California Business Roundtable who have chosen their "Just for Kids" Awards. They have chosen Brookside, Oak Hills, Red Oak and Oak Park High School to receive this award.

#### **SCHOOL SITE COUNCIL REPORTS**

Brookside Elementary School – Debbie Burgher, Principal, reported the School Site Council reviewed the STAR test data. Brookside had their first brown bag lunch presentation and 40+ students attended. They had a wonderful Veteran's Day Assembly. Brookside continues to have problems with dogs on the school yard but they have recently installed two gates. They also are looking at installing additional signage in their parking lot to help with traffic for drop off and pick up.

Oak Hills Elementary School – Chris Gorelick reported School Site Council talked about the Earthquake Drill, teachers success with the on-line report cards, they are beginning to draft their site plan which will be completed in February, and they reviewed their site budget to find more ways to save money. Site Council asked each parent to bring an idea to the meeting and there were many interesting ideas to consider. The school held a Father/Daughter dance that was very successful, the 4<sup>th</sup> grade is competing through recycling efforts and they are looking into ways to get more fathers involved on campus.

Oak Park High School – Doug Orens reported School Site Council discussed Acceptance Week and the many activities planned, the graduation/honors program and how to honor the students with seals on diplomas and tassels. They talked about the efforts of the PFC to get parking on Kanan and working with the MAC to accomplish this. The Principal explained to the Site Council how the California Distinguished School application process is streamlined this year, and they discussed the budget and ways to save and create revenue. The Principal reported on the many awards students have been receiving including the seven National Merit Finalists. They also talked about creating a Measure R priority list.

Oak View High School – Lou Tabone, Principal, reported the School Site Council had a presentation from Diane Starzak who talked about disaster preparedness. They reviewed the Healthy Kids Survey results to help set goals for their site plan. They school held their Turkey Walk which earned \$700 and they went to the West Valley Special Education School today to bring the toys to the special needs students for the holidays. The next service project is to go to the Ventura Mission. They are also making progress on their classroom library with a parent contact with Bantam Books.

Red Oak Elementary School - Kimberly Pennington reported the School Site Council talked about the Learning Centers for 1<sup>st</sup> graders and the math adoption and looking at a math remediation program for next year. Red Oak has an aide working with upper grade students in math now that has been very helpful. The teachers have really liked the online report cards. PFA is purchasing test prep books this year and they are also running a campaign to help get the dogs off the school yard by having a poster contest to help get the message home and out to the community.

## **PRESENTATIONS**

The Board honored Jane Mintz who was awarded Top Scholar Award at the Chief Technology Officer Certificate Training.

## **DISCUSSION**

DecisionInsite Initial 2009-2010 Enrollment Projections – The Board reviewed the report received from DecisionInsite. They asked staff to request an updated report in January and to have a representative from the company come to give the report. The Board would also like to invite as many members of the Facilities Planning Committee as possible to attend to hear this information to help them in planning Measure R expenditures.

## **C.1. CONSENT AGENDA**

On motion of Jan Iceland, seconded by Marie Panec, the Board of Education approved the Consent Agenda, including item I. Motion carried 5-0.

- a. Approve Regular Board Meeting Minutes of November 18, 2008
- b. Public Employee/Employment Changes 01CL1953-01CL1962 & 01CE04097–01CE04119

- c. Approve Student Teacher Agreement with California Lutheran University – August 1, 2008- June 30, 2009
- d. Approve Overnight Trip for Oak Park High School Girls’ Volleyball Team – August 11-18, 2009
- e. Approve Overnight Trip for Medea Creek Middle School 8<sup>th</sup> Grade Astrocamp – February 16-18, 2009
- f. Approve Overnight Trip for Medea Creek Middle School 6<sup>th</sup> Grade Camp Bloomfield – February 17-20, 2009 and February 24-27, 2009
- g. Ratify Overnight Trip for Oak Park High School Cross Country Team CIF Finals – November 29, 2008
- h. Approve Resolution #08-24, Establishment of New Funds for General Obligation Bond Debt Service and Expenditures
- i. Approve Designation of District Representatives to the Ventura County Schools Self-Funding Authority
- j. Approve Resolution #08-23: Employer “Pick Up” to Tax Defer Employer-Paid PERS Contributions

**ACTION**

**2. BOARD**

**a. Administration of Oath of Office to Jan Iceland and Barbara Laifman**

Linda Sheridan administered the Oath of Office to Jan Iceland and Barbara Laifman

**b. Election of Officers of the Board of Education**

Dr. Knight led the nominations for Election of Officers

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved the nomination and election of Jan Iceland as the President of the Board of Education. Motion carried 5-0.

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the nomination and election of Mary Rees as the Vice President of the Board of Education. Motion carried 5-0.

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved the nomination and election of Barbara Laifman as the Clerk of the Board of Education. Motion carried 5-0.

**c. Select and Approve School Board Representative to the County Committee on School District Organization**

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the nomination and election of Jan Iceland as the School Board Representative to the County Committee on School District Organization. Motion carried 5-0.

**d. Approve Certification of Signatures**

On motion of Mary Rees, seconded by Barbara Laifman, the Board of Education approved the Certification of Signatures. Motion carried 5-0.

**e. Designate and Approve of Secretary/Authorized Agent of the Board of Education**

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved the Secretary/Authorized Agent of the Board of Education. Motion carried 5-0.

**f. Approve Proposed Board Meeting Schedule for Calendar Year 2009**

On motion of Cindy Vinson, seconded by Marie Panec, the Board of Education approved the proposed Board Meeting schedule for calendar year 2009. Motion carried 5-0.

**g. Approve California School Boards Association Delegate Assembly Nomination**

On motion of Marie Panec, seconded by Mary Rees, the Board of Education nominated Suzanne Kitchens of Pleasant Valley School District and Socorro Lopez Hanson of Oxnard Union High School District for California School Boards Association Delegate Assembly. Motion carried 5-0.

**h. Update, discussion and possible action relating to the Facility Planning Committee development of a Request for Proposals for Project/Construction Management Services**

Peter Kristensen, Chairperson of the Facilities Planning Committee, reported to the Board on the progress of the Committee on creating the Request for Proposal for the Project Manager which will be sent out on December 19, 2008

**3. CURRICULUM**

**a. Approve 2008-2009 School Accountability Report Cards**

On motion of Marie Panec, seconded by Mary Rees, the Board of Education approved the 2008-2009 School Accountability Report Cards with the corrections discussed and the Superintendent will review the SARCs to be sure all changes are made before they are printed. Motion carried 5-0.

**4. BUSINESS SERVICES**

**a. Approve Fiscal Year 2008-2009 First Interim Financial Report, Certification and Budget Revisions**

On motion of Cindy Vinson, seconded by Mary Rees, the Board of Education approved the Fiscal Year 2008-2009 First Interim Financial Report, Certification and Budget Revisions. Motion carried Yes: Iceland, Laifman, Rees, Vinson; Abstain: Panec.

**b. Approve Technology and Equipment Plan for Measure C6 General Obligation Bond**

On motion of Marie Panec, seconded by Mary Rees, the Board of Education approved the Technology and Equipment Plan for Measure C6 General Obligation Bond. Motion carried 5-0.

**5. PUPIL SERVICES**

**a. Approve Contract for Non-Public Agency Services #09-08/09 - \$195,601.89**

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the Contract for Non-Public Agency Services #09-08/09-\$195,601.89. Motion carried Yes: Iceland, Laifman, Rees, Vinson; No: Panec

**6. BOARD POLICIES**

**a. Approve Amendment of Board Policy 6163.2 – Animals at School – Second Reading**

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the amendment of Board Policy 6163.2 – Animals at School. Motion carried. 5-0.

**b. Approve Amendment of Board Policy 6172 – Gifted and Talented Student Program – Second Reading**

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the amendment of Board Policy 6172 – Gifted and Talented Student Program. Motion carried 5-0.

**c. Approve Amendment of Board Bylaw 9124 – Attorney – First Reading**

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved the amendment of Board Bylaw 9124 – Attorney. Motion carried 5-0.

**d. Approve Amendment of Board Bylaw 9230 – Board Candidate Orientation – First Reading**

On motion of Cindy Vinson, seconded by Mary Rees, the Board of Education approved the amendment of Board Bylaw 9230 – Board Candidate Orientation. Motion carried 5-0.

**e. Approve Amendment of Board Bylaw 9324 – Board Minutes and Recordings – First Reading**

On motion of Cindy Vinson, seconded by Mary Rees, the Board of Education approved the amendment of Board Bylaw 9324 – Board Minutes and Recordings. Motion carried 5-0.

**VII. INFORMATION ITEMS**

**VIII. OPEN DISCUSSION**

The Board will hold a Special Board Meeting January 13 to conduct interviews for Measure R Oversight Committee. On February 3, 2009 at 7:00 p.m. they will hold a Board Study Session on Wellness Policy and Child Nutrition and hold the March 3, 2009 date for future Board Study Session.

Barbara Laifman suggested holding Budget Study Sessions for the public and offered to hold the first one at her home in the morning on January 23, 2009 at 10 a.m. Staff will look at the calendar at a possible date for an evening meeting.

**IX. ADJOURNMENT:**

There being no further business before this Board, the meeting is declared adjourned at 9:15 p.m.

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Date

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President of the Board

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Date

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Clerk or Secretary of the Board