

**Oak Park Unified School District
Minutes of Measure "R" Oversight Committee
Meeting of May 5, 2009**

DRAFT - UNAPPROVED

APPROVED AS PRESENTED
11/10/09

Call to Order: Meeting called to order at 7:02 PM

All Members Present: Mike Green; Barbara Schwartz; Ann Waldman; Mike McReynolds; Wayne Blasman; Karen Washburn; Alan Toomayan

Staff Present: Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent Business Services, Mr. Dennis Kuykendall, Sr. Project Manager and Ms. Linda O'Gara Department Secretary Teaching and Learning.

On motion by Karen Washburn, the Committee approved the agenda. Motion carried 7-0.

Measure R Projects – Status Report

A. PCA Facility Assessment Report

The committee discussed how they would like to receive Measure R Projects "The Property Condition Assessment Book". It is a link on OPUSD Web Site. Ms. Blasman suggested that the committee take a look at the web site first and if they still wanted a hard copy of the "The Property Condition Assessment Book" they should contact Martin Klauss via e-Mail for a copy. If Martin does not hear from any one from the committee he will assume the web site will be where the committee will get this information.

Martin distributed the Measure "R" Committee members contact information

B. Introduction of the Bond Program Construction Manager

Mr. Klauss introduced Dennis Kuyendall of Barnhart, Inc.

C. Current Measure R Projects/Activities

Mr. Kuyendall distributed Barnhart, Inc. contact names and titles; Barnhart Responsibilities for Program Managements and for Construction Management and a list "Quick Start" Projects (see Page 7) and the estimated dates of completion.

D. Facility Planning Committee Role/Schedule

The Committee discussed the Facility Planning Committee's role and meeting schedule. Mr. Klauss and Mr. Blasman suggested that the members should attend at least one of the Facility Planning Committee meetings that are held on the 1st Wednesday of each month at 4:30 p.m. at the District Office. Ann Waldman stated that she would attend the Facility Meeting on Wednesday, May 6, 2009. Martin will e-Mail all members the Facility's Planning Committee and the C6 Oversight Committee meeting agendas and minutes.

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Measure R Authorization

The Committee reviewed the following documents: Resolution 08-18 Authorizing Election and Resolution 09-01 Declaring Election Results

Proposition 39 Requirements

The Committee received Board Policy and Regulations, and Martin made note to pages A2 and A3, stating the Role of this committee.

Mr. Blasman questioned whether the committee made decisions as to where monies would be spent, and Mr. Klauss responded that the ultimate decision would come from Board of Education, not the committee.

Mrs. Washburn questioned whether the committee is covered for liability by insurance. Martin will check on this and get back to her.

Martin Klauss distributed "Proposition 39 Requirements", making note of item #'s E8 – E12 outlining the roles and responsibilities of the Board of Education. Martin also distributed the text of the Proposition 39 law.

Board Approved Bylaws

Other hard copies distributed and discussed were the Board-Approved Bylaws and Brown Act Compliance.

The Committee discussed the term of the committee members. The term is two years with a maximum of two consecutive terms.

Designation of Officers were established:

On a 7-0 vote, the Committee appointed Wayne Blasman as Chairman, Mike McReynolds, as Representative to the Board of Education, and Barbara Schwartz as Secretary (meeting recorder).

The next meeting date will be September 8th, 200~~8~~⁹ at 7:00 p.m. at the District Office Conference Room. Future meeting dates will be decided at the September meeting.

Future Agenda Items:

Review the need of a sub committee ~ Karen Washburn will research and report back

Future Meeting Dates

Summer Projects pending and completed

The meeting Adjourned at 9:15 p.m.