

OAK PARK UNIFIED SCHOOL DISTRICT  
5801 E. CONIFER STREET  
OAK PARK, CALIFORNIA 91377  
(818) 735-3200

OAK PARK CITIZEN OVERSIGHT COMMITTEE  
REGULAR MEETING

MINUTES (DRAFT)

DATE: Wednesday, January 16, 2013  
TIME: 7:00 p.m. Open Session  
PLACE: Oak Park Unified School District Office  
Conference Room  
5801 E. Conifer Street  
Oak Park, CA 91377

PRESENT: Members: Eric Christensen, Jason Wilburn, Dan Perini, Vance Taylor, Helene Winston, Ann Waldman, And Stephen Yeoh. Staff and Visitors: Martin Klauss, Linda O'Gara & Christy White from Christy White Associates Accountancy Corporation.

ABSENT: Members: Carl Belichesky, Barbara Schwartz, Mike Green, & Sherwin Samuels.

- I. Meeting called to order at 7:15 PM
- II. Roll Call/Introductions
- III. Approval of Agenda for January 16, 2013 Meeting: Agenda was approved with correction of date January 16, 2016.
- IV. Approval of Minutes for Meetings of June 12, 2012 and October 3, 2012: June 12, 2012 Meeting Motion by Mr. Taylor, Mr. Perini seconded all approved; October 3, 2012 Meeting Motion by Ms. Winston seconded by Mr. Yeoh all approved.
- V. Presentation of Annual Bond Financial and Performance Audits for 2011-12: Christy White presented the Annual Bond Financial and Performance Audits for the 2011 – 2012 school years. The handouts were discussed; Bond Audits will be due at the same time as the other audits between 12/15 and 12/20 for the future.
- VI. Expectations and Delivery Schedule of Subcommittees (*Discussion*): Measure R Subcommittee will have a status report at the April 9<sup>th</sup> meeting & final draft at the May 14<sup>th</sup> full meeting. C6 Subcommittee final draft will be at the April 9<sup>th</sup> meeting & Suzie Harris & Jane Mintz will speak at the next C6 Sub meeting on February 12.
- VII. Measure R Subcommittee Status Report (*Discussion/Report*): Discussion regarding Smith Electric status report, DSA closeout on modernization projects and MCMS Door issue. Committee requested from Mr. Klauss the status report from Benton & Duval legal representative regarding the Smith Electric Claim vs. OPUSD and the breakdown information from Balfour Beatty regarding door issue at MCMS & the number of consultants on the job. It was also noted that the cost of Keith and Dennis at the Facility Planning Meetings is at no charge to OPUSD and they will not be at any further OPCOC meetings unless requested.
- VIII. Preconstruction Tour of Proposed 2013 Measure R Facility Projects (*Discussion*): Preconstruction Tour was tabled to discussion/participation via Email to Mr. Klauss.
- IX. Open Discussion/Future Agenda Items were discussed: April 9<sup>th</sup>, 2013 is the next full committee meeting; Approval of the January 16<sup>th</sup> 2013 Minutes; C6 draft of final report; Measure R Status report.
- X. Adjournment: Mr. Taylor motioned to adjourn all approved adjournment at 8:15PM

Recorded by: Linda O'Gara OPUSD Staff.