

OAK PARK UNIFIED SCHOOL DISTRICT
5801 E. CONIFER STREET
OAK PARK, CALIFORNIA 91377
(818) 735-3254

OAK PARK CITIZENS' OVERSIGHT COMMITTEE
REGULAR MEETING

MINUTES

DATE: Thursday, January 22, 2015
TIME: 7:00 p.m. Open Session
PLACE: Oak Park Unified School District
District Office Conference Room
5801 E. Conifer Street
Oak Park, CA91377

PRESENT: Members: Michael Schneider, Shary Trux, Keith Caruso, Helene Winston, Vance Taylor, Sherwin Samuels, Marc Shapiro, Ronald Movich, and Steven Golove District Staff: Martin Klauss, Linda O'Gara – Guest Speaker: Valerie McMaster-Shaw, audit firm of Christy White Associates

ABSENT: Members: Jim Faul

- I. Call to Order – 7:06 PM by Shary Trux
- II. Roll Call/Introductions – were conducted
- III. Approval of Agenda for January 22, 2015 Meeting - On motion of Michael Schneider, Seconded by Marc Shapiro, the Committee approved the Agenda of January 22, 2015. Motion carried Aye – Michael Schneider, Shary Trux, Keith Caruso, Helene Winston, Vance Taylor, Sherwin Samuels, Marc Shapiro, No - 0, Not Present - Ronald Movich, and Steven Golove.
- IV. Approval of Minutes for October 15, 2014 Meeting - On motion of Vance Taylor, Seconded by Keith Caruso, the Committee approved the Minutes of October 15, 2014. Motion carried Aye – Michael Schneider, Shary Trux, Keith Caruso, Helene Winston, Vance Taylor, Sherwin Samuels, Marc Shapiro, No - 0, Not Present - Ronald Movich, and Steven Golove.
- V. Accept of Annual Bond Financial and Performance Audits for 2013-14 (*Discussion/Action*) – Presentation by audit firm of Christy White Associates went over the Measure "R" 2013-2014 Audit and Measure "C6" 2013-2014 Audit. After discussions the Committee has requested to receive a detailed list of expenditures of equipment \$677,642 noted on page 13 of the "C6" Audit, and a copy of the Final Audit that includes the "C" Parcel Tax information. On motion of Sherwin Samuels, Seconded by Ronald Movich the Committee approved to accept the annual bond financial and performance audits Motion carried Aye – Michael Schneider, Shary Trux, Keith Caruso, Helene Winston, Vance Taylor, Sherwin Samuels, Marc Shapiro, Ronald Movich, and Steven Golove, No - 0.

- VI. Establish Committee and Subcommittee Meeting Schedules
- a. Full Committee Meeting Schedule is as follows:
 - March 31, 2015 – Review of subcommittee drafts of reports
 - May 7, 2015 – Finalize the reports
 - May 19, 2015 – Present the reports
 - b. Sub Committee “C6” Meeting Schedule is as follows:
 - February 17, 2015 location District Office Conf Room at 7:pm – (Martin Klaus is not available on this date)
 - Other dates to be determined at a later time – eMail to Martin Klaus once decided.
 - c. Sub Committee “R” Meeting Schedule is as follows:
 - February 17, 2015 location Ronald Movich’s home at 7:pm – (Martin Klaus is not available on this date)
 - Other dates to be determined at a later time – eMail to Martin Klaus once decided
 - On motion of Vance Taylor Seconded Sherwin Samuels; Motion carried Aye – Michael Schneider, Shary Trux, Keith Caruso, Helene Winston, Vance Taylor, Sherwin Samuels, Marc Shapiro, Ronald Movich, and Steven Golove, No - 0
- VII. OPCOC Membership – Distribution of OPDOC Membership Roster and the status of Terms of Membership – (*Information & Discussion*) – After review of the member’s terms of membership it was requested to eMail Martin if you are interested in serving a second term.
- VIII. OPCOC eMail Address Established – No action taken.
- IX. Open Discussion/Future Agenda Items -
Review of the R, C6 & C committees draft reports;
Review of the Parcel Tax “C” Bond; - Ron Movich will compose the draft of the “C” Parcel Tax Report.
Discussion of the Bonds in total – what do we do when bond funds are depleted - tax payers impact – what does that look like for the years now to 2043;
Review of the operational budget for maintenance from past, current and future plans.
- X. Adjournment – There being no further business before the Committee, the meeting was declared adjourned at 8:48 PM. On motion of Sherwin Samuels, Seconded by Helene Winston Motion carried Aye – Michael Schneider, Shary Trux, Keith Caruso, Helene Winston, Vance Taylor, Sherwin Samuels, Marc Shapiro, Ronald Movich, and Steven Golove, No - 0

Recorded by Linda O’Gara
Reviewed and Submitted by Vance Taylor