



Business and Administrative Services

5801 East Conifer Street, Oak Park, CA 91377-1002 ♦ T: (818) 735-3254 ♦ F: (818) 865-8467

TO: PROSPECTIVE CONTRACTORS

**FROM: OAK PARK UNIFIED SCHOOL DISTRICT
BUSINESS SERVICES DEPARTMENT**

**SUBJECT: PREQUALIFICATION APPLICATION: OAK PARK UNIFIED SCHOOL
DISTRICT UNIFORM PUBLIC CONSTRUCTION CONTRACT PROGRAM**

In November 2013, the Oak Park Unified School District Board of Education authorized the District's participation in the California Uniform Public Construction Contract Program. As a condition of bidding, and in accordance with the provisions of section 22034 of the California Uniform Public Construction Cost Accounting Act and Oak Park Unified School District Board Policy 3311, prospective bidders on projects with an estimated cost of between \$15,000 and \$175,000.00 are required to complete and submit the attached pre-qualification application.

Acceptance and approval of this application by the Oak Park Unified School District ensures that the company/contractor will be notified of any work to be done under the auspices of this program for which the company/contractor is qualified; there is no guarantee, either specific or implied, of an award of any contract. Bids or quotations for projects requiring pre-qualification will not be accepted if a Contractor's approved Pre-qualification Statement is not on file with the District.

This completed prequalification application form should be returned to:

Oak Park Unified School District
Attention: Martin Klauss, Assistant Superintendent, Business Services
5801 Conifer Street, Oak Park CA 91377

Questions regarding the form or the California Uniform Public Construction Contract Program may be addressed to Mr. Klauss at mklauss@opusd.org.

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**PREQUALIFICATION APPLICATION: OAK PARK UNIFIED SCHOOL DISTRICT
UNIFORM PUBLIC CONSTRUCTION CONTRACT PROGRAM CONTRACTOR'S
STATEMENT OF EXPERIENCE AND FINANCIAL CONDITION**

1.0 Company Information

- 1.1. Company Name: _____
Type of Company (check one): Corporation ___ Partnership ___ Individual ___
- 1.2. Company Address: _____
City, State and Zip Code: _____
- 1.3. Company Mailing Address: _____
City, State and Zip Code: _____
- 1.4. Company Telephone: _____ Fax Number: _____
- 1.5. Email: _____
IMPORTANT: Please note that all notifications will go out via email
- 1.6. Federal Tax ID No.: _____

2.0 Corporate Officers/Partners/Proprietor/Owners/Key Personnel

Please list all company owners, partners, officers, and other key personnel:

- 2.1 Name: _____ Title/Position: _____
- 2.2 Name: _____ Title/Position: _____
- 2.3 Name: _____ Title/Position: _____
- 2.4 Name: _____ Title/Position: _____

3.0 Contractor's License Numbers (Add additional page if necessary)

- 3.1 License No.: _____ Trade Category: _____
Name/Tile of Qualifying Individual: _____
- 3.2 License No.: _____ Trade Category: _____
Name/Tile of Qualifying Individual: _____
- 3.3 License No.: _____ Trade Category: _____
Name/Tile of Qualifying Individual: _____

4.0. Department of Industrial Relations (DIR) Registration

- 4.1 No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1,2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.
- 4.2 This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

DIR Registration #:

5.0. Trade Categories.

As appropriate, please check below the any and all of the trade categories for which the Applicant is eligible and would like to be contacted:

Selection	Trade Category	Required CA License
<input type="checkbox"/>	Grading, drainage, site utilities, asphalt paving	A General Engineering
<input type="checkbox"/>	General Construction	B General Building
<input type="checkbox"/>	General Construction	C-2 Insulation/Acoustical
<input type="checkbox"/>	Cabinetry, Millwork, Finish Carpentry	C-6 Cabinet/Finish Carpentry
<input type="checkbox"/>	General Low Voltage Electrical/ Data Cabling	C-7 Low Voltage/Electrical
<input type="checkbox"/>	Concrete paving	C-8 Concrete
<input type="checkbox"/>	General Electrical	C-10 Electrical
<input type="checkbox"/>	Earthwork/Paving	C-12 Earthwork/ Paving
<input type="checkbox"/>	Fence	C-13 Fencing
<input type="checkbox"/>	Flooring	C-15 Floor and Flooring
<input type="checkbox"/>	Fire Protection/Fire Alarms	C-16 Fire Protection
<input type="checkbox"/>	Glass	C-17 Glazing
<input type="checkbox"/>	HVAC	C-20 HVAC
<input type="checkbox"/>	Moving/Demolition	C-21 Building Moving/Demo
<input type="checkbox"/>	Landscaping/Irrigation	C-27 Landscaping
<input type="checkbox"/>	Doors, Locks, Security	C-28 Lock/Security Equip
<input type="checkbox"/>	Masonry	C-29 Masonry
<input type="checkbox"/>	Parking Lot	C-32 Parking/Highway Improvement
<input type="checkbox"/>	Painting	C-33 Painting/ Decorating
<input type="checkbox"/>	General Construction	C-35 Lathing and Plastering
<input type="checkbox"/>	Plumbing	C-36 Plumbing
<input type="checkbox"/>	Refrigeration	C-38 Refrigeration

<input type="checkbox"/>	Roofing	C-39 Roofing
<input type="checkbox"/>	Sheet Metal	C-43 Sheet Metal
<input type="checkbox"/>	Signage	C-45 Sign
<input type="checkbox"/>	Solar	C-46 Solar
<input type="checkbox"/>	Ceramic Tile	C-54 Tile
<input type="checkbox"/>	Welding	C-60 Welding

6.0. Contractor's School Construction/Public Works Experience

Please list the Applicant's two largest school construction projects completed within the past 2 years:

6.1 District Name: _____
 Project Title: _____
 Value of Applicant's contract or Applicant's subcontract: \$ _____
 Date of completion of this work: _____
 District Contact Name: _____ Phone: _____

6.2 District Name: _____
 Project Title: _____
 Value of Applicant's contract or Applicant's subcontract: \$ _____
 Date of completion of this work: _____
 District Contact Name: _____ Phone: _____

7.0 Bonding, Insurance and Banking Information.

7.1. Surety Company: _____
 Contact: _____
 Address: _____
 Telephone: _____ Fax: _____

7.2. Surety Brokerage Company: _____
 Contact: _____
 Address: _____
 Telephone: _____ Fax: _____

7.3. Commercial General Liability Insurer: _____
 Broker: _____ Current Policy No.: _____
 Contact: _____
 Address: _____
 Telephone: _____ Fax: _____

7.4. Workers' Compensation Insurer: _____
 Broker: _____ Current Policy No.: _____
 Contact: _____
 Address: _____
 Telephone: _____ Fax: _____

7.5. Bank Name: _____
Contact: _____
Address: _____
Telephone: _____ Fax: _____
Line of credit: \$ _____ Unused portion: _____
Expiration date: _____

8.0 References:

8.1 Material Suppliers

8.1.1 Company Name: _____
Contact: _____
Address: _____
Telephone: _____ Fax: _____

8.1.2 Company Name: _____
Contact: _____
Address: _____
Telephone: _____ Fax: _____

8.1.3 Company Name: _____
Contact: _____
Address: _____
Telephone: _____ Fax: _____

8.2 Owner References (K-12 school districts or community college districts preferred)

8.2.1 Company Name: _____
Contact: _____
Address: _____
Telephone: _____ Fax: _____

8.2.2 Company Name: _____
Contact: _____
Address: _____
Telephone: _____ Fax: _____

8.2.3 Company Name: _____
Contact: _____
Address: _____
Telephone: _____ Fax: _____

9.0 Prequalification Rating Questionnaire.

An Applicant will not be deemed qualified if the response to any of the questions in this section below is "No."

- 9.1. Applicant possesses a valid and currently in good standing California Contractors' license for each of the trade categories checked in Item 4 above, and has listed each license number in Item 3 above. Yes No
- 9.2. Applicant can obtain a commercial general liability insurance policy with coverage of \$2,000,000 per occurrence and \$4,000,000 aggregate. Yes No
- 9.3. Applicant has a current workers' compensation insurance policy as required by the Labor Code or is legally self-insured pursuant to Labor Code § 3700. Yes No Bidder is exempt from this requirement (no employees).

10.0 Accuracy and Authority.

The undersigned is duly authorized to execute this Informal Bidding Prequalification Application under penalty of perjury on behalf of the above-identified Applicant. The undersigned warrants and represents that he/she has personal knowledge of each of the responses to this Informal Bidding Prequalification Application and/or that he/she has conducted all necessary and appropriate inquiries to determine the truth, completeness and accuracy of responses to this Informal Bidding Prequalification Application.

The undersigned declares and certifies that the responses to this Informal Bidding Prequalification Application are complete and accurate; there are no omissions of material fact or information that render any response to be false or misleading and there are no misstatements of fact in any of the responses. The above-identified Applicant acknowledges and agrees that if the District determines that any response herein is false or misleading or contains misstatements of fact, the Applicant will not be deemed qualified to participate in the District's Informal Bidding procedures.

Executed this _____ day of _____ 20_____.

I declare under penalty of perjury under California law that the foregoing is true and correct.

Signature

Typed or written name

Title