

## Middle School Principal

### Brief Description:

The Principal possess the vision, knowledge and commitment to create a supportive educational environment that promotes the success of all students. As the instructional leader, the Principal promotes the District's goals and moral imperatives while embracing the uniqueness of the school community.

### Essential Functions: Duties may include, but are not limited to, the following:

- Responsible for the curriculum, instruction and assessment program
- Provide staff development to support the implementation of best educational practices
- Supervise and evaluate the performance of school personnel
- Responsible for the safety and well-being of all students and staff
- Responsible for the site budget
- Provide leadership and evaluation for those areas of the district's moral imperatives

### Ability To:

- Work as a collaborative member of a school and district team that includes staff, students, parents, and administrators.
- Lead a highly trained, committed and progressive staff
- Serve as the instructional leader
- Analyze data to make informed site-based decisions
- Provide a curriculum that is engaging, differentiated and meaningful
- Support counseling and mental health initiatives for students
- Work collaboratively with all community members
- Allocate resources to achieve school-wide goals
- Communicate effectively both in writing and orally

### Knowledge Of:

- Safety practices
- Program evaluation
- Effective supervision and staff evaluation
- Professional development to support all staff
- Specialized programs and instructional approaches to learning including GATE, Special Education, and Full Inclusion
- Curriculum development and best practices in teaching and learning
- The effective use of technology

### Education /Experience:

Minimum of five years classroom teaching or counseling experience at the secondary level. Master's Degree in Education or Counseling. Experience in all aspects of school leadership, including curriculum, teaching and learning, assessment, discipline, master schedule building, and building relationships with all stakeholders.