



OPUSD School Meals at Home - UPDATED

OPUSD is pleased to announce that the CDE has approved our application to operate the Seamless Summer Option (SSO) program during the 2020-21 school year. This means that for the remainder of the 2020-21 school year, our cafeterias will be offering meals **free of charge** to **EVERY child under the age of 18** who is associated with OPUSD in one of the following ways:

1. Currently enrolled as a student at an OPUSD school;
2. The sibling of a currently enrolled OPUSD student; or
3. The child of a current OPUSD staff member.

During distance learning, we are offering a school week's worth of breakfast and lunch meals for parent pick-up once a week on Mondays (or Tuesdays if Monday is a school holiday) by drive through only. When students return to campus, nutrition and lunch meals will continue to be provided for free in the cafeterias through the end of this school year.

MEAL PRE-ORDERING PROCEDURE

We are required by the USDA to ensure that these meals are only provided to children under the age of 18 and that only one set of meals is provided per student per day. Additionally, as our cafeterias are continuing to scratch-cook our meals during this time, we are requesting a **pre-order form to be submitted for EACH pick-up date**. This will help us to prepare meals for every child who needs them.

Please note that this is an opt-in only program. Please email mealaccounts@opusd.org to be added to the mailing list to receive a pre-order form each week.

After you opt-in to the mailing list, **a meal pre-order form will be emailed to you at least 10 days before a scheduled pick-up date.** For example, if the pick-up date is Monday, November 9th, you will receive a pre-order form by Friday, October 30th. The pre-order form must then be submitted by 12 pm on Monday, November 2nd. Our staff needs time to order ingredients, prepare the food, and pack and freeze the finished meals during the week before pick-up. We appreciate your attention to this schedule.

Upon submission of your pre-order form, you will automatically receive a copy of your answers. You will also subsequently receive a separate confirmation email with your **unique PICK-UP CODE, TIME, and LOCATION**. This code provides specific information to our staff about the number and types of meals that you pre-ordered.

CONTACTLESS DRIVE-THROUGH PICK-UP

We are offering 3 different pick-up times for the convenience of our families. Our staff pack the bags specifically for the families who are expected during each pick-up time. **We kindly ask that you please arrive within your pick-up time.**

In an effort to protect the health and safety of our staff and our families, meal pick-up is a strictly **contactless** procedure. **When you receive your confirmation email, please write the unique PICK-UP**



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CODE provided on a blank sheet of paper in **LARGE, BOLD** print using a black marker. Please display this code on the WINDOW of the **passenger side of your dashboard** when you drive up so that our

staff members can see the code easily from a distance. Our staff member will retrieve your meals from the cafeteria and give you a thumbs up to let you know to pop your trunk. She will then load the bags directly into your trunk. When you see our staff give you a thumbs up again, you may drive away.

CANCELLATIONS

We will be preparing meals specifically for your child based on your pre-order. We ask that you **please do not pre-order unless you intend to pick-up**. If you must cancel a pre-order, please contact us as soon as possible to help avoid waste.

MEALS OFFERED & FOOD SAFETY

For each student, we will be providing a school week's worth of breakfast snacks and lunches. For a 5-day school week, we aim to provide 5 different entrees for breakfast and 5 different entrees for lunch. A menu will be included in each week's pre-order form.

Our program adheres to the highest standards of food safety and quality. Since we will be offering a school week's worth of meals for pick up just once a week, over half of the meals will be cooked, packaged, and frozen in our kitchens before they are provided to you along with instructions on how to reheat them. On the day of pick-up, your child will receive one ready-to-eat breakfast entrée and one ready-to-eat lunch entrée. The remainder of the entrees will either be refrigerated or frozen.

Please read the instructions included with each week's meal bag to ensure that the food is handled properly. Meals should be brought home immediately after pick-up and consumed within one week. For the safety of your child, please store and cook items according to the instructions provided.

FAQs

Q: Will meals be available during holidays?

We will not be providing meals on Monday national holidays, Thanksgiving break, Winter Break, or Spring Break.

Q: Do you offer meatless meals?

Yes, we do! Please select "Yes" the vegetarian or vegan option in your meal pre-order form each week.

Q: Can I pick and choose just the menu items I want or do I have to order a full week's worth of meals?

Due to limited staffing and social distancing measures, we simply do not have the staff to prepare unique bags of meals. However, if you would like to order only breakfast meals or only lunch meals, please select "Lunch only" or "Breakfast only" when you complete your pre-order form.



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To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at the [Filing a Program Discrimination Complaint as a USDA Customer page](#), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-632-9992. Submit your completed form or letter to USDA by:

*(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;*

(2) fax: 202-690-7442; or

(3) email: program.intake@usda.gov

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