

## INSTRUCTIONS TO SIGN UP FOR SCHOOL MEALS

Oak Park Unified School District has partnered with BOONLI to provide a secure, fast, and easy-to-use online ordering system that allows families to view menus, order, and manage school meals for their **OPUSD students** from a smartphone, tablet, or computer.

### TO GET STARTED:

- Go to: <http://www.opusd.org/SchoolMeals> (please bookmark this page!)
- Click **Create an Account** located at the bottom of the white box. A window will pop up asking *First Time Users* to click to create an account. From here, you will be prompted to enter a password. **Please enter one of the following passwords below according to where your child is enrolled.** If you do not register your child at their respective school, their orders will not be submitted to the appropriate site.

Brookside Elementary	BES1
Oak Hills Elementary	OHES2
Red Oak Elementary	ROES3
Medea Creek Middle School	MCMS4
Oak Park High School	OPHS5
Oak View High School	OP6

- Next, please enter your information and then click **Submit**.
- Then, enter the information for the first child who attends that school. If you have more than one child who attends that school, click **Add Profile** to add the information for the second child. Repeat for any additional students. **NOTE:** If you have children attending *several* Oak Park schools, you must register for a separate account per school site.
- Click **I'm Done**.
- Then sign in with the *Username* and *Password* that you just created and place your orders for the month of August. You have the option to print a calendar showing the days you ordered.

### **PROGRAM INFO** (also available online once you are logged in to your account)

- For questions about the menu or policy (e.g. Missed/Late Orders, Credits, and Changes/Cancellations), please email: [schoolmeals@opusd.org](mailto:schoolmeals@opusd.org)
- For technical support (help navigating the site), please email: [support@boonli.com](mailto:support@boonli.com)