

Oak Park High School Appeal to Enroll Form

Student Name: _____

ID# _____

Grade Level: _____

Name of course you are appealing to enroll:

Which semester was the prerequisite not met? Semester 1 Semester 2 Both

Explain how the prerequisite wasn't met and how you plan to meet the increased demands and pace of the course you wish to enroll in?

A printed copy of your current transcript must be included with this appeal form.

Appeals will not be considered unless the transcript is included.

*To print a copy of your complete transcript, please log in to Student or Parent Connect, on the left side of the screen, click the "**Transcript**" tab so that there is a minus sign next to it. Make sure every other tab has a plus sign next to it. Click "**print info**".*

Level Changes - Dropping into a less rigorous course once the appeal is granted

Students and parents should be aware that level changes are not guaranteed and are based upon available space and administrative approval. The spaces in the lower level course tend to fill up, and you may not be able to drop the AP or Honors class once enrolled.

Level changes may be made up to the 11th week of the semester. No level change requests will be granted after this time.

Grades (unweighted) earned prior to the level change are transferred to the new course.

	Initial	
Parent		Student
_____		_____
_____		_____
_____		_____

As the parent, I understand that my child does not meet the prerequisites of the above course. **My student has reviewed the requirements of the course and understands that the rigor and homework load associated with an AP/H course is highly demanding and will require a significant amount of time and preparation.**

Parent Signature

Date

As a student, I understand that I have not met the prerequisites of the above course. **I have reviewed the requirements of the course and understand that the rigor and homework load associated with an AP/H course is highly demanding and will require a significant amount of time and preparation.**

Student Signature

Date

Appeals are due no later than June 12, 2020.

NO LATE APPEALS WILL BE ACCEPTED

For Office Use Only

Approved _____ Denied _____ By _____

Date _____