

OAK PARK UNIFIED SCHOOL
DISTRICT 5801 E. CONIFER STREET
OAK PARK, CALIFORNIA
91377 (818) 735-3206

FACILITY PLANNING COMMITTEE

MEETING MINUTES

DATE: October 1, 2018
TIME: 3:30 p.m.
PLACE: Education Service Center, Conference Room

PRESENT: Brianna Adams, Brad Benioff, Malia Cadle, Leon Cavallo, Jay Greenlinger, Drew Hazleton, Keith Henderson, Tony Knight, Martin Klauss, Dennis Kuykendall, Enoch Kwok, Sophia Limon, Jason Meskis, Maggie, Rojas, Ryan Speelman, Virginia Standing, Miguel Tabares, Keyla Treitman, Tina Wang, Erik Warren

I. Call to Order

The meeting was called to order at 3:30 p.m.

II. Approval of November 5, 2018 Agenda

The Agenda was approved (As Noted Below)

III. Approval of Minutes

No exceptions taken to the issued minutes from October 1, 2018.

IV. Measure S Master Plan – Update on Measure S Subcommittee Meetings

- 1) Measure “S” Bond: On October 9th a meeting will occur between OPUSD and the Bond Rating Agency. At the Oct. 16th the Board of Education will be presented with the resolution to issue Series “B” of the Measure “S” bond this year in the anticipated amount of \$17.5 million.
- 2) Matching Funds: The DSA submittal package will be finished by the Architect early this month. Those drawings and the matching funds application will be submitted to CDE immediately after. Noted that matching funds will cover about 60% of the construction cost and is adjusted for cost of living.

V. Facility/Technology Subcommittee Reports

VI. Discussions and Actions:

A. Medea Creek Middle School

- 1) Project 17-35S MCMS Kitchen Improvements Project (#17-35S)
 - a) Updated the Committee on the Status of the Project.
- 2) Project 18-21S: Modular Building Additions
 - a) HED Architects is nearing completion of the DSA submittal drawings.
 - b) Fire Lane Revision: Committee approved the recommendation for action by the OPUSD Board of Education at its meeting on Tuesday, October 16, 2018.
- 4) Crash-out Gates
 - a) The Committee approved the recommendation for action by the OPUSD Board of Education at its meeting on Tuesday, October 16, 2018.

B. Brookside Elementary School

- 1) Update on BES Administration Building Project (#17-47S)
 - a) Fire alarm changes have been approved by DSA. DSA structural review meeting next Tuesday. Balfour Beatty will update the project budget.
- 2) Update Project 18-18S Modular Building Additions
 - a) HED Architects is nearing completion of the DSA submittal drawings.

C. Oak Park High School

- 1) Project #17-03R Art Court Facility Improvement
 - a) Project Status Update – Installation will begin Oct. 15th.
- 2) Applied Sciences CTE Grant Application
 - a) **New Business** – OPHS is currently in progress with a \$1.5 million matching fund CTE application for an applied sciences classroom modification. Application due Oct. 19th. Should the grant be awarded the project must be encumbered within 4 years.

D. Oak Hills Elementary School

- 1) Project 18-19S Modular Building Project
 - a) Project Status Update – Committee reviewed project programming sketch and felt that the planned construction did not provide the students and parents much benefit. A subcommittee will be formed and the programming for the project will be discussed at the campus.

E. Red Oak Elementary School

- 1) Project 18-20S Modular Building Project
 - a) Project Status Update – HED Architects is working on an updated landscape drawing depicting the hillside outdoor learning area. Scope of work will include the removal of the existing modular buildings.

F. Project 18-34R Extended Care Program

- 1) Project Status Update:

G. Modular Building Repairs at Oak Hills, MCMS & Red Oak

- 1) Project 18-41R Modular building repairs at Oak Hills, Medea Creek, and Red Oak.
 - a) **Project Status Update:** The Committee approved recommendation for action by the OPUSD Board of Education at its meeting on Tuesday, October 16, 2018.

VII. TECHNOLOGY - DISCUSSION & ACTION ITEMS

A. 4th Grade Computer Cart @ Red Oak

- 1) Presentation/Committee action tabled-As Technology is looking to confirm if they may be able to use existing chrome-books.

B. Pilot Virtual Reality Workstation (Project 18-43S)

- 1) The Committee approved the recommendation for action by the OPUSD Board of Education at its meeting on Tuesday, October 16, 2018.

C. I-Pad Refresh: K-2 Totes (Project 18-44S)

- 1) The Committee approved the recommendation for action by the OPUSD Board of Education at its meeting on Tuesday, October 16, 2018.

D. Art COW Laptops @ MCMS (Project 18-42S)

- 1) The Committee approved the recommendation for action by the OPUSD Board of Education at its meeting on Tuesday, October 16, 2018.

VIII. Next Meeting – Monday, November 5, 2018

IX. Adjournment - Meeting was adjourned at 5:12pm