

What to do if your Child is going to be Absent

If your child is going to be absent from school please call:

The Brookside Attendance Line at 818-597-4209

Please state slowly and clearly the following information in your message:

- Student's Name
- Teacher's Name
- Reason for the Student's Absence
- Your Relationship to the Student

After 2 days of an excused absence, you may email your child's teacher regarding homework.

Please **do not** call the Main Office if your child is going to be absent.