

Read & keep page 1; complete, sign & return pages 2, 3 & 4



OAK PARK HIGH SCHOOL
Senior Contract, Diploma Card, & Senior Off Campus Lunch Pass Request
Statement of Behavior Regulations and Contract for Class of 2016

Commencement will be Thursday, May 26, 2016 at 6:00 p.m. in the Oak Park High School Stadium. This will be a ceremony to honor you, the student, for completing all of the graduation requirements established by the Oak Park Unified School District Board of Education. Participation in the ceremony is contingent upon your successful completion of the required 240 credits, the California High School Exit Exam and adherence to school regulations for behavior and attendance. Please make every effort to ensure that you are making satisfactory progress towards your graduation requirements, you help us maintain the proper learning environment, and that you show respect for school activities.

A great deal of effort has gone into the graduation ceremony. This should be a very special occasion for you as a member of the Class of 2016, and also for all of us at OPHS. You are following the standard established by Oak Park High School's first graduating class in 1983 ---one of seriousness, dignity, and pride. To help us continue that tradition and to make the ceremony the meaningful event that parents, faculty, and the graduating class desire, the following must be agreed upon by each senior and his or her parent or guardian:

1. I will attend all practices scheduled for the graduation ceremony. **I agree to adjust my work schedule and my other obligations to meet the practice schedule.** In case of illness, I will contact one of the school administrators prior to the practice.
2. I agree to wear the cap and gown selected for the ceremony and not alter or decorate them in any manner. I further agree to conform to the following dress code for the graduation ceremony:
 - a. Girls shall wear clothing that does not extend beyond the length of the robe, and dress shoes (no tennis shoes or beach sandals).
 - b. Boys shall wear a collared dress shirt, appropriate tie, dress slacks (no jeans), socks and black or brown dress shoes (no tennis shoes or beach sandals).
3. I will not carry anything into the stadium that will disrupt the ceremony. I agree to be courteous during the entire ceremony and refrain from any activity that is disrupting, distracting or dangerous. I further agree to leave the ceremony when asked to do so if I fail to adhere to these guidelines. I understand that if I violate this I will not be allowed to attend Grad Night and will be subject to school discipline prior to receiving my diploma.
4. I agree to pay all debts I owe to Oak Park High School and turn in all materials as required **prior** to participating in the final graduation practice.
5. I agree to follow all rules at any school activity, i.e. Prom, athletic or co-curricular activities, Grad Night or graduation practice throughout the school year, and understand that not doing so will jeopardize my participation in the graduation ceremony. Senior activities are considered regular scheduled school days. Seniors must attend and adhere to school rules. Students cannot drive themselves to senior activities. Buses are provided.
6. I will not consume, distribute, be in possession or under the influence of any form of alcoholic beverage and/or drugs during school or at any school activity. Violation of this provision will automatically exclude me from graduation ceremonies and other senior and school extracurricular events. Other consequences may include suspension or expulsion from school and referral to the appropriate authority.
7. I understand that if I violate school rules that necessitate suspension from school at any time during the school year, I am subject to removal from any or all-senior activities, including the graduation ceremony.
8. I understand that if I fail to maintain adequate grades and progress toward graduation, consequences may include: loss of off-campus pass, loss of free period and removal from all senior activities including Grad Night and the graduation ceremony.
9. I agree that my attendance in all my classes shall conform to school policy. I also understand that any trancies or excessive absences may jeopardize my participation in graduation ceremonies.
10. I understand that participation in the graduation ceremony is not required to receive my high school diploma. However, should I not attend the graduation ceremony as a result of any violations of this agreement, I understand that a student/parent conference with the principal will be required prior to receiving my diploma.

Our goal is prevention rather than punishment. Please review this letter and **return the NEXT PAGE** with the proper signatures at Registration.

**OAK PARK HIGH SCHOOL
STATEMENT OF BEHAVIOR REGULATIONS AND
CONTRACT FOR CLASS OF 2016**

PARTICIPATION IN SENIOR ACTIVITIES FOR THE CLASS OF 2016 WILL NOT BE ALLOWED UNTIL THIS FORM IS COMPLETED AND RETURNED.

Please complete, sign and return this page at Registration.

ACKNOWLEDGEMENT

PLEASE RETURN THIS PORTION TO THE SENIOR TABLE AT REGISTRATION TO ENSURE YOUR SON'S/DAUGHTER'S PARTICPATION IN ALL SENIOR ACTIVITIES FOR THE CLASS OF 2016. RETAIN THE TOP PORTION FOR YOUR INFORMATION.

I have read the Statement of Behavior Regulations and Contract for Class of 2016 and understand the regulations and consequences outlined.

*Student's full name (type or print)

*Student I.D. Number

*Student's Signature

*Date

SIGN HERE

I have discussed the above graduation agreement with my son/daughter and understand the rules and consequences outlined.

*Parent/Guardian's Signature
(Must be signed even if student is 18 years old)

*Date

SIGN HERE

* Required information

OAK PARK HIGH SCHOOL DIPLOMA CARD

Please type or **PRINT** full legal name as you wish it to appear on your diploma.

*First Name

Middle Name

*Last Name

I approve the diploma card information above.

*Student Signature

*Date

SIGN HERE

*Parent/Guardian Signature

*Date

SIGN HERE

* Required information

OAK PARK HIGH SCHOOL 2015-2016 OFF CAMPUS LUNCH PRIVILEGE PASS APPLICATION -- SENIORS ONLY --

PURPOSE: Giving students an opportunity to exercise personal responsibility.

IMPORTANT INFORMATION: The parent signature below presumes full parental knowledge and approval of this student's application for an off campus Lunch Privilege Pass. The student assumes full responsibility for obtaining parental approval and the student will be held accountable and pass will be revoked if it is determined that the parent/legal guardian signature below is forged.

REGULATIONS: Students who have met the requirements for a pass may leave the campus immediately at the start of lunch and should return to campus at least five minutes prior to the end of the lunch period.

- ◆ All students must exhibit courteous behavior while off campus.
- ◆ Pass holders must observe all city and state laws as well as any Oak Park Board of Education rules and regulations.
- ◆ Trespassing on any private property or loitering at or in front of public buildings is strictly forbidden.
- ◆ A student Lunch Privilege Pass is not transferable to another student and may be used only by the person to whom it was issued.

GROUND FOR REVOCATION

- ◆ Violation of any of the pass regulations.
- ◆ Truancy from school.
- ◆ Any major school infraction.
- ◆ Attendance problems.
- ◆ Tardiness problems.
- ◆ Failure to maintain adequate grades or progress toward graduation.
- ◆ Forgery of parent or guardian signature below.

*Student's Last Name *First Name Middle Initial *Student I.D. Number

*Street Address *City *Home Telephone Number

I hereby grant permission to the administration of Oak Park High School to issue a "LUNCH PRIVILEGE PASS" to my son/daughter, named above, which entitles him/her to leave the school's premises each day during scheduled lunch time.

I hereby assume the responsibility for the conduct of my son/daughter while he/she is off campus and waive the responsibility of the Oak Park High School Administration and the Oak Park Unified School District for any damages or liability that may arise from the granting of this pass.

I have read and agree to the conditions of use for this pass:

SIGN HERE

*Parent/Guardian Signature *Date * Student Signature *Date
(Must be signed by parent/guardian even if student is 18 years old)

*Please type/print full name of Parent/Guardian who signed above: _____

*Relationship to student: _____

* Required information