

OAK PARK UNIFIED SCHOOL DISTRICT
5801 E. CONIFER STREET
OAK PARK, CALIFORNIA 91377
(818) 735-3206

FACILITY PLANNING COMMITTEE

MINUTES

DATE: Wednesday, November 2, 2011
TIME: 4:30 p.m.
PLACE: Oak Park Unified School District Office
Conference Room
5801 E. Conifer Street
Oak Park, CA 91377
PRESENT: Susie Harris, Anthony Knight, Kevin Buchanan, Liz Kramer, Allen Rosen, Eric Warren, Keith Henderson, Dennis Kuykendall, Debbie Burgher, Peter Kristensen, Tom Wulf, Richard Jackson, Martin Klauss, Stew McGugan

I. Call to Order

The meeting was called to order at 4:39p.m.

II. Approval of Agenda

Agenda for the meeting was approved.

III. Approval of Minutes

October 5, 2011 Minutes were approved.

IV. Water Damage at Oak Hills Elementary School 10/24/11

A valve failed in a mixer causing water to fun all weekend. The damage encompasses floors, casework, walls and mold remediation in two classrooms. The teachers and students have been moved to temporary trailers. Costs to date are \$66,000 and expected to go up to approximately \$100,000 per adjustors. Insurance will be covering the costs not Measure R.

Committee members reviewed the prevention of this problem at all sites. Custodial drains at most sites would prevent damage. We are investigating a shut-off similar to those used in washing machines.

V. Measure R Summary Review – The Committee reviewed the projects in progress.

- A. **District Wide Fire Alarm Upgrades** – The last bit of testing is being completed. Wrap up of ceiling tiles and little pieces is occurring. Annunciators are needed at OPHS in the Administration Building.

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B. Brookside Elementary School

1. BES Door Replacement – The project will be rebid in Spring for work in the Summer of 2012.
2. BES School Multi Purpose Room Upgrade - The Committee will review the budget and estimates to incorporate the Modernization Package into the Master Plan for recommendation to the Board.
3. BES Parking Study – It appears that the expenses exceed the capacity to fund. As discussed at the subcommittee level and this committee was in agreement, that a recommendation to the Board would be not to proceed with the budget numbers from the traffic study of \$1.5 million.

C. Medea Creek Middle School

1. MCMS Parking Study - It appears that the expenses exceed the capacity to fund. As discussed at the subcommittee level and this committee was in agreement, that a recommendation to the Board not to proceed with the budget numbers from the traffic study of \$3 million.

D. Oak Park High School

1. OPHS ADA Upgrades – Plan Preparation by KPI Architects to address OPHS athletic field ADA upgrades is still in the process for DSA close out.

E. Oak View High School

1. OVHS Plan Preparation by KPI Architects for the OVHS relocatable toilet facility is done. An open item recently found by DSA needs to be closed out by the DSA “over the counter” plan check reserved date of December 6th for the plan check. Target for installation is Spring or Summer.

F. District-Wide Irrigation Audit – Valley Crest completed the survey of the irrigation needs at all sites and is preparing their report of the District’s irrigation system at each site.

VI. Brookside and Oak Park High School Modernization Updates

We are now in a holding pattern for State money to be available. The State may issue new bonds. When the State has money, we will be able to receive the approved funds as identified below before we spend the money.

A. Brookside Modernization Program

1. The State Allocation Board approved matching funds of \$1,830,947

B. OPHS Modernization Funding Application

1. The State Allocation Board approved matching funds of \$2,760,047

VII. Master Plan Update

- ### **A. Ongoing steps for update and look ahead –** All of the previous work identified at the last meeting is progressing. Committee members reiterated their goal to reforecast the entire 10 year Master Plan into a draft recommendation to the Board on December 6th. With that lofty goal in mind committee members agreed

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to move up the date of the next Facility Planning Committee meeting to November 30th in order to finalize the recommendations.

VIII. Other New Business and Needs

1. A discussion of funds available for seismic retro fitting of public building ensued as to whether or not any of the District buildings would qualify. Balfour Beatty staff felt that this would be more for unreinforced masonry buildings and would require a full structural analysis. Balfour Beatty staff will look further into these funds.

IX. Next Meeting – November 30, 2011.

X. Adjournment

Meeting was adjourned at 5:25pm